

**Port Ludlow Drainage District
Post Office Box 65261
Port Ludlow 98365**

Minutes of the 107th Regularly Scheduled Meeting
10:00 a.m., 09 August, 2007

Call to order: The 106th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order at 10:00 a.m. by the Chairman, Commissioner Leland Amundson with the first order of business being approval of the minutes of the regular 12 July 2007 meeting. The minutes were approved as written.

Expenses:

- The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 12 July 2007 to 9 August 2007 for the total amount of \$7,370.26 A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
07-055	140.00	Walter Cairns
07-056	4,245.20	Gray & Osborne
07-057	2,635.00	WA Gov. Entity Pool
07-058	150.06	Susan Bartkus
07-059	200.00	Virginia Brown

Public Forum:

Pat Cooper, Foster Lane resident, asked the PLDD to address two issues with the Foster Lane Drainage Improvement Project.

- Standing water in the catch basins attracting mosquitoes
- When the finish work will be completed?

PLDD engineer Barry Baker reported that the catch basins do hold water and will continue to do so; it is inherent in the design. PLDD Commissioners discussed possible solutions, then advised Mr. Cooper that Jefferson County must be asked, as the county is paying for the project. Mr. Baker addressed concerns about the finishing work by reporting that there were additional saw cuts made to allow correction to the grade. The gravel and paving restoration should be finished within the next couple of weeks as the paving contractor becomes available.

Old Business:

1. Updates concerning The Foster Lane Drainage Improvement Project were primarily discussed during the Public Forum. Commissioner Amundson added that he received a call from Gracie Allen the morning of this meeting, regarding the previous issues, along with one additional concern about the grass not growing well yet. Commissioner Amundson requested that Mr. Baker contact the Allens about this.
2. There was nothing new to report pertaining to the Admiralty III Development.
3. Mr. Baker reported that The Condon Lane Outfall Project is now underway. A preconstruction meeting took place and notice of proceed letter will be sent August 10, 2007, marking the official start date, thereby contractually giving Seaton Construction 60 working days for completion. The permit requires that beach work be done by mid September. Mr. Baker met with property owners the morning of this meeting to address project issues, including; timeline, possible excavation, landscaping and vegetation restoration.
4. Discussions were held pertaining to the Montgomery Lane Drainage Improvement Project (pipe between lots 51

and 52). Mr. Baker reported that the survey is completed, initial drafting is done, and intentions to build next year are underway. A permit will need to be obtained as the location is in a Jefferson County right of way. Mr. Baker asked Jefferson County if they would pay for the project; interest in doing so has not been expressed.

5. Discussions concerning the Condon Lane Greenbelt Easement near Fessler's property were held. Mr. Baker analyzed his own archival photographs, as well as those loaned to him by Mr. Fessler, concluding that the bluff erosion on the property was a direct result of prior tree removal, with evidence of a tree stump at the beach. Photographs were returned to Mr. Fessler. Technical discussions regarding the results of the survey were held. Mr. Baker and PLDD Commissioners concurred that there is a problem in that location that requires further action. Mr. Baker was directed by PLDD Commissioners, by a motion duly made, seconded, and unanimously carried, to conduct a television scan of these pipes (and as many other locations he is able to do) thus providing him with enough information to prepare a pre-design report.
6. Discussions were held pertaining to Jefferson County re-ordering building site drainage preferences. The county's order of drainage preference is infiltration, dispersion and direct discharge as a last resort. This will not work in the PL drainage district due to the nature of the soils and terrain. A geological report was sent to the County explaining this. Verbal agreements to this effect have not been honored. Commissioner Amundson recommended that a meeting be set up with the County to obtain a signed agreement to allow direct discharge as the preferred means of drainage in the district, with dispersion second and infiltration last. Commissioner James Laker made a motion to this effect, seconded by Commissioner Amundson, opposed by Commissioner Cairns. The motion carried and Commissioner Amundson was authorized to set up the meeting and to involve both the district's attorney as well as the County attorney.
7. Commissioner Cairns requested that the contractor/builder of lot # 2-3-104, be sent a copy of Mr. Baker's Engineer's Letter Report on Fleet Drive Construction, by request of Ted Buehler. Mr. Buehler is concerned with future problems with site drainage. Mr. Baker will send a copy of his letter report to the builder. Commissioner Amundson spoke with the builder and he understands what needs to be done, but it will be done during landscaping, after the building is completed.

New business:

1. Engineer Barry Baker provided Annualized cost of Maintenance and Operations for 2007 per Residence and Annualized cost of Construction projected for year 2007 per Residence, via PowerPoint presentation and handouts. Figures did not include commercial contributions, such as those from LMC, nor did they include the payments from those projects paid by Jefferson County. Cost per single family residence is approximately \$42.00 per year for Maintenance and Operations. Commissioner Cairns commented that this is very low, especially in light of other communities such as Kitsap County, where this cost is approximately \$100.00 per year.
2. PLDD Commissioner Amundson reported on the loan status for the PLDD; the amount owed being \$8,000.00, with \$6,109.00 due in December 2007, the remaining will be paid off next year, closing the \$50,000.00 loan. Commissioner Amundson provided a detailed expense report of all costs incurred this year to date, comparing them to the projected budget. Resulting in virtually all costs coming in below expected.
3. Mr. Baker reported that the cost of doing a feasibility study to look at drainage ditches north and south of Baldwin Lane for water coming in from culverts on the bay side of Oak Bay Road, would be approximately \$1,200.00. By a motion duly made, seconded, and unanimously carried, PLDD Commissioners directed Mr. Baker to conduct this study.
4. Commissioner Amundson has received emails from residents of McCurdy Lane, who get a lot of drainage from Pioneer Lane above them. Mr. Baker was asked to draft a letter, which will then be sent to the residents by PLDD, asking them to allow a 10 foot easement for PLDD to put in a regulated drain line, with restoration to be taken care after construction. Mr. Baker illustrated issues with the drainage in that area and how an easement would alleviate overflow. He recommends a 10 foot easement on the upper lots (essentially the same as the

Olympic Lane project).

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday September 13, 2007 at the Beach Club Bay View Room.

The August 9, 2007 meeting adjourned at 11:26 p.m.

Respectfully Submitted:

Approved:

Approved:

James Laker
Drainage District
Secretary

Walter Cairns
Drainage District
Commissioner

Lee Amundson
Drainage District
Chairman & Treasurer