

Port Ludlow Drainage District

Post Office Box 65261
Port Ludlow 98365

Minutes of the 103rd Regularly Scheduled Meeting
10:00 a.m., 12 April 2007

Bid Opening: Mr. Baker reported receiving three bids for the Foster Lane Project. The bids were as follows: Seton Construction of Port Townsend for \$24,245.39, McConnel Construction for \$37,264.67, and Olympic Construction for \$27,152.14. The engineering estimate for this project ranged between \$20,000 and \$25,000. The apparent lower bidder was Seton Construction of Port Townsend. Mr. Baker will check the information submitted with the bids and prepare a recommendation to award the contract. The contract should be awarded at the next (May 10) PLDD meeting.

Call to order: The 103rd regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order at 10:10 a.m. by the Chairman Commissioner Leland Amundson with the first order of business being approval of the minutes of the regular 8 March 2007 meeting. The minutes were approved as written.

Expenses:

The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 8 March to 12 April 2007 for the total amount of \$ 16,048.83. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
07-020	332.44	OLGA WILSON
07-021	385.95	LEE AMUNDSON
07-022	835.60	LMC
07-023	6,952.07	GRAY & OSBORNE
07-024	7,014.93	GRAY & OSBORNE
07-025	140.00	WALTER CAIRNS
07-026	129.41	KNAUSS LAW FIRM
07-027	53.30	THE LEADER
07-028	5.13	L&I
07-029	200.00	VIRGINIA BROWN

Public Forum:

Clifton and Jackie Rick, Montgomery Lane residents, asked for the commissioners' assistance in resolving a worsening drainage problem effecting theirs and John Frieberg's property (lots # 2-1-051 and 2-1-052). Mr. Frieberg's house is settling on the side of the drainage pipe that runs between the two properties and empties over the bluff. The owners reported continuous erosion of the area that had already been altered by a landslide several years ago. The problem is similar to a Libby Court outfall recently repaired by the PLDD. The situation is complicated by the absence of clear records of a drainage easement existence. The owners offered to check their titles for an indication of an easement. Following discussion, the commissioners passed a motion to direct Mr. Baker to hire a geotech to assess the area. Mr. Baker's findings will be discussed at next (May 10) PLDD meeting.

Old Business:

1. John Van Zonneveld, President of Admiralty II, informed the commissioners that the Admiralties had appealed hearing examiner's decision to approve the latest PLA application for Ludlow Bay Village and Admiralty III development. The appeal hearing is scheduled for May 4.

2. Discussions were held pertaining to the Condon Lane Outfall Drainage Improvement Project. Mr. Baker reported everything being in order pending applicable permits. The permits are held due to SEPA, which has been issued by the county on April 11. The process includes a fourteen-day public review and comment period, which puts this project on hold until the permits are issued. Mr. Baker expects to receive permits by the next (May 10) PLDD meeting.
3. Mr. Baker reported the Yard Dogs Landscaping partially completing the project described in a maintenance contract for clearing underbrush in selected drainage areas. The contractor agreed to sign a three-year contract for semi-annual maintenance. It was asked that the contract be revised to include a standard cost of living factor. Commissioners agreed to revise the contract as requested. Mr. Baker will make the changes. The job was advertised as required.
4. PLDD second questionnaire was sent out last month. To date, there were about 140 returns. Having reviewed the completed questionnaires, Commissioner Amundson found no additional drainage issues for the Comprehensive Plan Update. Questionnaires returned were passed on to Mr. Baker for further review.
5. Commissioner Cairns inquired on a status of the PLDD attorney's response to a question of whether the District could charge for drainage plan reviews. The opinion has not been provided to date. It has been several months since an inquiry was made. Commissioner Cairns asked PLDD Chairman Amundson to contact Mr. Knauss and request an answer by the next (May 10) PLDD meeting.
6. Mr. Baker was directed to check on the drainage improvement area between Montgomery Lane and Oak Bay Road.
7. Commissioner Amundson reported Paul Moseley still complaining about standing water accumulating in the greenbelt ditch behind his Fleet Drive home. Following discussion, the commissioners passed a motion to approve spending up to \$1,500 to hire a contractor with a small ditch digging equipment to excavate the ditch from the Moseley's property down to the Pioneer Drive in an attempt to correct the drainage ditch to allow water to run downhill. The commissioners authorized Mr. Cairns to personally attend to this matter using PLDD Small Works Roster.
8. Mr. Baker reported Libby Court area survey clearly indicating the house been built over the LMC greenbelt easement area. The survey was triggered by a drainage complaint from the owner of the encroaching property. Survey data was made available to the LMC.

New Business:

1. Commissioner Cairns reported been asked to assess the potential effects of clearing of a Rainier Lane property (lot # 7-0-019). Mr. Cairns does not believe the clearing has created a drainage problem.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on 10 May 2007 at 10:00 a.m. at the Beach Club Bay View Room.

The 12 April 2007 meeting adjourned at 10:55 a.m.

Respectfully Submitted:

Approved:

Approved:

James Laker
Drainage District
Secretary

Walter Cairns
Drainage District
Commissioner

Lee Amundson
Drainage District
Chairman & Treasurer