

# Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 100<sup>th</sup> Regularly Scheduled Meeting

10:00 a.m., 11 January 2007

## Call to order:

The 100<sup>th</sup> regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order at 10:00 a.m. by the Chairman Commissioner Leland Amundson with the first order of business being approval of the minutes of the regular 14 December 2006 meeting. The minutes were approved as written.

## Expenses:

The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 14 December 2006 to January 11 2007 for the total amount of \$ 4,207.89. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
07-001	2,293.34	GRAY & OSBORNE
07-002	1,153.50	OLYMPIC EXCAVATING
07-003	106.67	OLGA WILSON
07-004	200.00	VIRGINIA BROWN
07-005	309.13	UNITED STATES TREASURY
07-006	5.25	L&I
07-007	140.00	WALTER CAIRNS

## Public Forum:

Commissioner Cairns brought to the Commissioners' attention his conversation with a Trader Lane resident, Marilyn Elgin. Ms. Elgin believes she has a drainage problem on her property caused by a recent construction next door. Mr. Cairns asked Commissioners to visit the site after the meeting. Mr. Regan suspects that the French drain draining Ms. Elgin's property might have been crushed by the construction on the adjacent property.

There was an announcement of a recent passing of Walt Taylor, former Port Ludlow resident and PLDD formation activist. Mr. Taylor will be missed.

## Old Business:

1. Mr. Baker gave an update on the Foster Lane project. The work will not start until spring-summer of 2007. Additional survey will be conducted within the next two weeks. The county and Mr. Garneau are aware of the project delay. New layout does not involve any private properties. The system will go through the greenbelt.
2. Hearing Examiner made a recommendation to the Jefferson County Commissioners to refuse Trendwest Development Application. This item will be taken off PLDD agenda.
3. Public comment period for Ludlow Bay Village and Admiralty III Development Application was extended through the end of January. The district has been notified of this latest development. Hearing Examiner has recommended that PLDD be involved in any planning associated with this development.
4. Discussions were held pertaining to the Condon Lane Outfall Drainage Improvement Project. Mr. Baker reported a survey crew scheduled to be on site later this month. Mr. Baker has written a letter to the new owners of adjacent property informing them of this PLDD project.

5. Mr. Baker reported receiving two bids for building a rock spillway down through the south entrance to the Oak Bay and Baldwin Lane drainage structure. A motion was made to authorize Mr. Baker to proceed with the contract for the lower bidder, Olympic Excavation. Motion carried.
6. Commissioner Amundson reported expecting to receive Ted Knauss' legal opinion regarding PLDD authority for collecting drainage plan review fees within the next two weeks. Mr. Knauss will be asked to attend the next (February 8) PLDD meeting.

**New Business:**

1. Commissioner Cairns brought to the Commissioners' attention a memo from a county planner stating that PLDD has no authority to direct drainage onto county rights-of-way. Mr. Baker and Commissioner Cairns met with the county planner and engineer earlier this week. Mr. Baker reported showing PLDD Comprehensive Plan to the county staff. The plan identifies all ditches within PLDD and shows their capacity to carry run-off. Mr. Baker recommended preparing a basic map showing county facilities known to be undersized. Areas with undersized facilities will be required to have on-site drainage facilities, others should be allowed to drain in the roadside ditches. In addition, the map will show Port Ludlow areas where soils allow infiltration. These are very few since most of the PLDD area is on glacial till. The map will be submitted to the county. In addition to the map, Mr. Baker will prepare a four-page document to be distributed to the people getting ready to build in the area. Mr. Baker will personally meet with the county staff to explain the map and the handout. Cost estimate for the above-described service is approximately \$2500. Following discussion, by a motion duly made, seconded and carried Mr. Baker was authorized to proceed with the work proposed. Commissioner Laker abstained from this vote.
2. Mr. Baker reported that Yard Dogs Landscaping, scheduled to do a one-time maintenance on certain drainage easement areas within PLDD in November, failed to do so due to the unfavorable weather conditions. The contractor has a notice to proceed. Some areas need to be added to the maintenance contract. Commissioners asked Mr. Baker to prepare a five-year contract. Areas need to be maintained at least twice a year. Some may need to be addressed more frequently, which may require an on-call time and material contract. Commissioner Amundson also asked Mr. Baker to check the state of the Area 7 Detention Pond.
3. Commissioners received a memo from Mel Smith, Grove Court resident, asking to keep ACC drainage plans reviews on the meeting agenda to be discussed in an open session. Commissioners stood by their decision to discuss plans at the workshops immediately after adjournment of the regular meetings. Workshops as meetings are open to the public. Mr. Cairns will prepare workshop agendas.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on 8 February 2007 at 10:00 a.m. at the Beach Club Bay View Room.

The 11 January 2007 meeting adjourned at 11:00 a.m.

Respectfully Submitted:

Approved:

Approved:

James Laker  
Drainage District  
Secretary

Walter Cairns  
Drainage District  
Commissioner

Lee Amundson  
Drainage District  
Chairman & Treasurer

**Workshop:**

The following cases were discussed:

- New House Construction on Baldwin Lane lot # 2-1-003
- Reported Ponding on Trader Lane lot # 2-3-178
- Clearing of Montgomery Court lot # 5-0-009

Site visits to the above listed locations were made immediately after this workshop.