

# Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 91<sup>st</sup> Regularly Scheduled Meeting  
10:00 a.m., 13 April 2006

## Call to order and Approval of Minutes:

The 91<sup>st</sup> regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Commissioner Chairman Richard Regan with the first order of business being approval of the minutes of the regular 9 March 2006 meeting. The minutes were approved as written.

## Expenses:

The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 9 March to 13 April 2006 for the total amount of \$ 1,454.89.

A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
06-013	110.00	KNAUSS LAW FIRM
06-014	497.57	AMERICAN MARINE BANK
06-015	433.20	LMC
06-016	152.38	OLGA WILSON
06-017	61.74	BANK OF AMERICA
06-018	200.00	VIRGINIA BROWN

## Public Forum:

Melvin Smith, a Grove Court resident, expressed his concerns with the amount of water still coming out of the county culvert draining on his lot # 16. He expected the water flow to decrease significantly once Phase III was completed. However, he keeps seeing water flowing from the perforated pipe extension installed as a part of this project. The water appears to be coming from the culvert. The Smiths expected the water to overflow in that location only in the event of a 50-100 year storm. Barry Baker, PLDD engineer, explained that completely stopping water from going their direction was never a part of the design, and that perforated extensions had been required by the county to keep water off the road and, therefore, could not be plugged. He also explained that the ditch could not be cut any deeper for safety reasons. He believes the water that the pipe is picking up is ground water and not the runoff from the culvert. Following discussion, the commissioners directed Barry to look into modifying the east side of the Oak Bay Road to further improve the situation.

## Old Business:

1. Discussions were held pertaining to a failure of the system installed on the beach at the Libby Court outfall. Several repair options were considered. The design has to be modified to withstand the conditions (high tide, low pressure, and south wind). Mr. Baker brought in cost estimates for core drilling. Kitsap Cement Company charges \$120 an hour. At two holes per hour it should take the contractor 6-7 hours to complete the work. Mr. Baker expects the total bill for core drilling not to exceed \$1000 in time and materials. The contractor will need to do a site visit to see if the drill can be powered from the road. The remaining pipe will need to be removed. The openings will need to be covered with grates similar to the ones used on the Oak Bay Road. By a motion duly made, seconded, and carried, the commissioners directed Mr. Baker to issue a core drilling contract with Kitsap Cement Company. Mr. Baker was also directed to contact grate manufacturer for an estimate to build the grates that will cover the openings. Commissioner Regan made an amendment to the original motion to authorize Mr. Baker to prepare a complete plan for refurbishing the failed system. Seconded by Commissioner Laker, this motion carried. Mr. Baker will prepare a quote and send it to the commissioners via email. Mr. Baker will also consult the Fish and Wind Life Department with regards to the new design. Despite the damage, the system is fully operational. The commissioners will wait until the next (May 11) meeting to award this contract. The damage is not covered by the PLDD insurance. The commissioners assured Mr. Van Zonneveld, that the system is not eroding the bank. Mr. Regan will meet with the concerned waterfront owners.
2. Mr. Baker brought in an estimate for the Olympic Lane drainage improvement project materials costs. The PLDD is considering getting involved in resolving this drainage situation for the benefit of that area. Prolonged technical discussion followed. This project was not budgeted since it was not discovered in time for the budget preparation. Treasurer Amundson believes the PLDD has enough funds to cover this expense. Commissioner Regan directed Mr. Baker to prepare a plan showing what the PLDD would like to be done. The plan will be showed to the property owners with an offer to reimburse for the materials. Mr. Baker will prepare specifications showing the list of materials needed and the limit of the expense. Walter Cairns suggested that the hydro-seeding is taken out of the contract as the contractor is obligated to restore vegetation in the easement regardless of PLDD involvement in the project. Treasurer Amundson made a motion to direct Barry to prepare a plan and to write specifications for the materials to be used for the project not to exceed \$7000 in total costs. Mr. Regan will meet with the property owners, Mark and Kimberly Torres. Motion carried.
3. Further discussions were held pertaining to requiring engineered drainage plans. The commissioners met with the Jefferson County Commissioners on March 28. Mr. Baker could not attend that meeting. Commissioner Amundson presented PLDD recommendations to the council. Following that meeting, Mr. Baker received an application for a UDC amendment. Mr. Baker was directed to file for a revision to

the UDC. The deadline for the applications is May 1, 2006. This may be a year long process.

4. Monte Reinders brought in a copy of an agreement between PLDD and the County regarding drainage improvement project on Foster Lane. The commissioners had signed. The PLDD will be replacing an existing pipe with a new system that will include a catch basin, a pipe, and a dispersion system. Jefferson County will be paying for all costs of this project. The property owner granting the easement has seen preliminary plans and found them acceptable. Mr. Baker will be designing this project for the PLDD. Commissioner Amundson made a motion to authorize Mr. Baker to start necessary procedures to get the Foster Lane project done. Motion carried.
5. The commissioners discussed their summer meeting schedule and agreed not to hold another meeting this month.

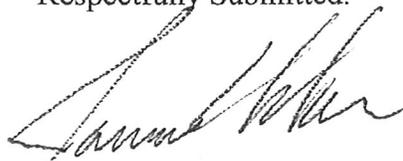
**New Business:**

1. Mr. Regan brought commissioners' attention to the RCW 85.28. This code explains procedures for obtaining easements through the downstream properties. Mr. Baker was asked to review. Mr. Knauss will also be asked to review.
2. Jim Peterson attended this meeting to answer questions regarding Jefferson County Stormwater Management Plan. This is a planning document for the county. It is a very broad document meant to be a guide for setting up surface water management programs. The plan recognizes the existence of the PLDD and its authority and responsibilities. The PLDD will not be assessed for any county programs that will result from this plan.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on 11 May 2006 at 10:00 a.m. at the Beach Club Bay View Room.

The 13 April 2006 meeting adjourned at 11:45 a.m.

Respectfully Submitted:



James Laker  
Drainage District  
Secretary

Approved:



Richard Regan  
Drainage District  
Chairman

Approved:



Lee Amundson  
Drainage District  
Treasurer