

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 70th Regularly Scheduled Meeting
10 AM, 13 January 2005

Call to order and Approval of Minutes:

The 70th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan. The first order of business was approval of the minutes of the 9 December 2004 regularly scheduled meeting. Minutes were approved as written.

Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from 9 December 2004 to 13 January 2005 for the total amount of \$4470.76. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
05-001	\$3,293.60	Gray & Osborne, Inc.
05-002	\$435.00	Commissioners' Expenses (Regan)
05-003	\$349.00	Commissioners' Expenses (Amundson)
05-004	\$159.30	Payroll (Wilson)
05-005	\$26.39	Payroll Taxes (Bank of America)
05-006	\$7.47	L & I
05-007	\$200.00	Bookkeeping (Brown)

Public Forum:

John Van Zonneveld, Vice-president of the Ludlow Maintenance Commission, respectfully requested that PLDD allocate a sum of \$1500 to pay for restoration and maintenance of the greenbelt areas effected by the Oak Bay Road Conveyance System Repair Project. Restoration plan was presented to the Commissioners by Dean Nelson, Greenbelt Committee Chairman, at their December meeting. Having considered that plan, the PLDD requested that LMC sign a perpetual maintenance agreement of the areas planed to be replanted at PLDD expense. At this meeting, Mr. Van Zonneveld on behalf of the LMC, refused to sign such an agreement while still asking PLDD to pay for the plantings and planting. Barry Baker, PLDD engineer, and Ted Knauss, PLDD attorney, commented. Following prolonged discussion, Commissioner Amundson made a motion to authorize spending \$1500 of the PLDD funds to pay for the plants requested by the GBC. Commissioner Laker seconded this motion. During the discussion that followed, Trustee Van Zonneveld stated that these funds would be spent solely on replanting the area between Montgomery Lane and the bank. This statement differed from the original GBC proposal and financing request. Therefore, Commissioners unanimously voted

“no” on Commissioner Amundson’s motion after which another motion was made by Commissioner Regan. Commissioner Regan moved to authorize up to \$1500 for the restoration on the greenbelt areas effected by the Oak Bay Road Conveyance System Repair Project contingent on receiving a GBC plan showing where the plantings will go and a guarantee that LMC will maintain the areas for at least two years. Motion carried.

Judith Morris, Jefferson county treasurer, thanked Mr. Baker for his work on the PLDD assessment roll. She informed the Commissioners, that assessment roll errors, if any found by 21 January 2005, could be corrected before the billing. Adjustments can be done throughout the year.

Old Business:

1. Discussions were held pertaining to the Oak Bay Road Conveyance Repair Project Phase III. Mr. Baker will meet with Josh Stewart, Jefferson county engineer, immediately after this meeting to discuss the plans. He should be able to finalize the plans after that meeting. Contract documents should be ready in time for the next (February 10) PLDD meeting. Josh Stewart brought in an official agreement that the county would financially contribute to Phase III. This agreement was passed on to the Commissioners and their legal representative for a review. Technical discussion of the plans followed.

Recess: At 10:45 a.m. this meeting went into a ten-minute recess.

2. First county inspectors’ training session will be held on Thursday, February 10, at 1 p.m. at the Beach Club. Mr. Baker is working on his presentation for that meeting. Discussion followed.
3. Discussions were held pertaining to updating PLDD Comprehensive Stormwater Management Plan. This update will include previously not included Condon Lane and Adventurer Lane drainage problems and maintenance of Ludlow Cove drainage facilities, and an update of the future projects cost estimates. Updates will be made in a form of amendment to the plan. A draft amendment should be ready for a review in two months.
4. Mr. Baker was directed to put together a list of references to Port Ludlow Associates resort development plans for Mr. Knauss to review.
5. Discussions were held pertaining to the large greenbelt project scheduled to be designed this year. A survey crew will be working in the greenbelt in a few weeks for two to three days. Mr. Baker will check the greenbelt today to narrow the area of their survey. Once the survey is done, Mr. Baker will be able to start designing 2006 greenbelt project. Discussion followed.
6. Mr. Baker will be meeting with William Lazarus to assess drainage of his Montgomery Lane lot. Mr. Baker will put his findings in a letter report.

New Business:

1. Mr. Baker reminded the Commissioners that it was once again the time to advertise for PLDD Small Works Roster and Engineering Services Roster. Commissioner Laker will place the necessary advertisements in the papers.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on 10 February 2005.

The 13 January meeting adjourned at 11:25 AM.

Respectively Submitted:

Approved:

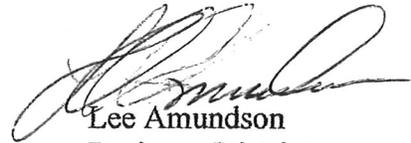
Approved:



James Laker
Drainage District
Secretary



Richard Regan
Drainage District
Chairman



Lee Amundson
Drainage District
Treasurer