

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 16th Regularly Scheduled Meeting
10 AM, 11 April, 2002

Call to order and Approval of Minutes:

The 16th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan with the first order of business was approval of the Minutes of the 13 March 2002 regularly scheduled meeting. A motion was made to pass the minutes in question to the PLDD administrative assistant for a review and update. The motion passed. The approval of these minutes was deferred till the next regularly scheduled PLDD meeting.

Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from 13 March to 11 April 2002 for the total amount of \$3,141.64. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
02-025	\$2,791.63	Gray and Osborne Inc.
02-026	\$30.98	American Marine Bank
02-027	\$161.92	Gray and Osborne Inc.
02-028	\$70.00	Commissioner James Laker
02-029	\$87.11	Vicki Thayer

Public Forum:

No one in the audience requested to speak on any Drainage District subject at this meeting.

Old Business:

1. Discussions were held pertaining to the transfer of the Area 7 drainage easements to the PLDD. Commissioner Regan attended Area 7 homeowners association meeting held to discuss the issue in question. Mr. Regan reported that decision making was postponed till the next association meeting as no voting could be held without a quorum present. Further discussions revealed Commissioners' concern about the poor condition of the facilities in question. A motion was made and seconded that PLDD should postpone accepting Area 7 Drainage Detention facility till it is put into at least good condition. Motion carried unanimously.

2. Commissioners agreed to postpone discussion of the LMC payment request for the PLDD use of LMC meeting rooms, and other items such as use of copy machine, bulletin board space, telephone, etc. till new LMC Board is in office. The Commissioners expressed a desire to meet with the new LMC President and Vice-president to discuss the payment issue. Mr. Dick Smith, LMC Manager, was asked to arrange this meeting before the regular scheduled PLDD meeting in May.
3. Commissioner Amundson reported on the status of the PLDD finances with the American Marine Bank and the status of the Washington State Loans for assistance with the Comprehensive Drainage Plan. A \$7,000 draw was made on a \$30,000 line of credit given to the PLDD by the American Marine Bank. A separate account was set up for the expenses of the Comprehensive Drainage Plan; this account has received \$45,000 from the Public Works Trust Fund. Barry Baker, Gray and Osborne Inc., reported that from now on the PLDD will be billed separately for the Tasks, identified in the Comprehensive Plan Scope of Work. PLDD will also be billed separately for any miscellaneous services performed by Gray and Osborne. Vicky Thayer, PLDD bookkeeper, was notified of these changes.
4. No response has been received to the two letters sent to the Jefferson County pertaining to the County participation in the Comprehensive Plan. Therefore, a meeting was arranged with Glen Huntingford, County Commissioner, who apologized on behalf of the County and promised to look into the matter.

New Business:

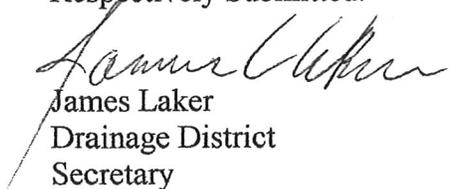
1. The Commissioners decided to pursue achievement of an inter-local agreement with the County, which would allow the District to review the plans for the new and remodel construction intended within the District boundaries. Following discussion, the Commissioners decided to place a call to the County requesting that an issue of the agreement in question is put on the business agenda of the County Commissioners meeting. A motion was made by Commissioner Regan to ask PLDD attorney Mr. Burroughs to draft two inter-local agreements with the County: one pertaining to changing PLDD assessment methodology, the other allowing drainage plans review for new and remodel construction within the District boundaries. The motion carried unanimously.
2. Mr. Baker gave an update on the progress of Comprehensive Plan Study. He reported that Gray and Osborne engineers keep collecting data from the rain flow meters installed earlier this year. The aerial survey is in progress: the pictures have been taken and topographic maps of the District should be developed within 60 days. PLDD Newsletter with a drainage issues questionnaire has been sent out the week of the meeting. Public workshop could be held shortly after the questionnaires are returned.
3. The Commissioners set up PLDD Goals for the year 2002:

- Achievement of an inter-local agreement with the County, allowing PLDD to review drainage plans for new and remodel construction within the District boundaries and changing current assessment methodology;
 - 90% completion of the Comprehensive Plan;
 - Start-design of the first PLDD project.
4. Mr. Baker reported that he was informed by Judy Morris, the County treasure, that all questions associated with PLDD assessment billing would now be directed to Gray and Osborne Inc.
 5. Mr. Smith was asked to inform the editor of the Village Voice of the change in PLDD regular meeting time. Starting April 2002, regular scheduled meetings of the Port Ludlow Drainage District will be held at 10:00 am on the second Thursday of the month.
 6. Mr. Smith also reported that the LMC did not receive a bill for the drainage assessment from the Jefferson County. Commissioner Amundson agreed to investigate this problem, there is a possibility that this is not an isolated case.

The next regularly scheduled meeting of the Drainage District will be held on 9 May 2002.

The 11 April 2002 meeting adjourned at 11:17 AM.

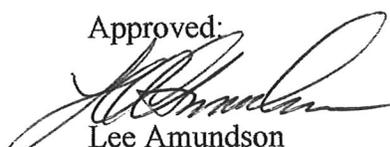
Respectively Submitted:


James Laker
Drainage District
Secretary

Approved:


Richard Regan
Drainage District
Chairman

Approved:


Lee Amundson
Drainage District
Treasurer