

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 9th Regularly Scheduled Meeting
10 AM, 12 September, 2001

Call to order and Approval of Minutes:

The 9th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Walt Cairns with the first order of business was approval of the Minutes of the 8 August, 2001 meeting. Minor wording was changed. The PLDD Commissioners then approved the Minutes as amended.

Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from 8 August to 12 September 2001 for the total amount of \$ 1,223.46. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
01-036	\$ 326.73	Commissioner Walter Cairns
01-037	\$ 390.00	Lawler & Burroughs
01-038	\$ 110.91	Vicki Thayer
01-039	\$ 140.00	Commissioner William Wilke
01-040	\$ 47.25	Olga Wilson (Reimbursements)
01-041	\$ 178.93	Olga Wilson (Payroll)
01-042	\$ 29.64	Bank of America (Payroll Taxes)

Public Forum:

No one in the audience requested to speak on any Drainage District subject at this meeting.

Old Business:

1. Discussions were held pertaining to acquisition of water quality and detention facilities of Port Ludlow # 7. The Commissioners intend to accept the system currently maintained by the homeowners association of Plat 7. Michael Jauhola, P.E., Grey and Osborne Inc., is currently collecting data on the facilities in question. Commissioners agree that Plat 7 Water Retention system benefits Port Ludlow community and, therefore, should be owned and maintained by the district. The Commissioners clarified to the engineer what particular parts of the drainage facilities of Plat 7 they would like to quitclaim. The Commissioners plan to discuss the issue with PLA as soon as possible.
2. Commissioners discussed PLDD budget for the year 2002. Mr. Jauhola was asked to

have a draft budget ready for the October PLDD meeting. The final draft of the budget has to be submitted to Jefferson County by November 15, 2001.

3. Resolution to establish a permanent regular meeting time and place has been established. A copy of this resolution (# 2) is posted on the Beach Club bulletin board.
4. Resolution to adopt Department of Ecology design standards for rainfall runoff control facilities has been established. A copy of this resolution (# 3) is posted on the Beach Club bulletin board.
5. There was no progress report on the status of drainage easement description work.
6. Discussions were held pertaining to correction of the assessment study inconsistencies. The Commissioners received several complaints about the errors in the assessment rolls data. Mr. Jauhola assured the Commissioners that the data will be double checked and corrected as soon as possible and that there will be no inconsistencies in the final assessment roll.

New Business:

1. Discussions were held pertaining to PLDD financial situation. Mr. Neil Storey, vice president of the American Marine Bank, assured the Commissioners that his bank would be pleased to assist PLDD. Commissioner Cairns briefed Mr. Storey on the PLDD's financial position. As of this month, almost 75% of the original \$44,500 loan issued to PLDD by the County had been used up. This loan is due for repayment next year. On 23 July 2001 a letter was received by the PLDD from the Department of Ecology offering PLDD a five-year loan in the amount of \$80,000 at 0.5% interest for development of a Comprehensive Storm-water Management Plan. The letter contained a list of all the agencies offered loans by the Department of Ecology this year. This list of receivers, included PLDD, has yet to be finalized. The finances of this loan will not be available till April 2002. The District has also applied for a Public Works Trust Fund Grant. Application is pending. The PLDD is currently working on acquisition of drainage easements and facilities. Monitoring of the rain fall in the district would be another big project for the coming winter. Following discussion, it was recommended that Mr. Storey contacted Mr. Burroughs, PLDD's attorney, to resolve the legal aspects of the bank-district relationship.

Commissioner's Reports and Comments:

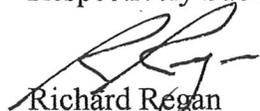
1. Commissioner Regan made a motion to make sure that the scope of work of Comprehensive plan is prepared by October 1, 2001. The scope of work should identify data collection, rainfall runoff analysis, assessment of the existing facilities, and development of proposed projects, their priority and their schedules. Following discussion, the motion carried.
2. Commissioner Regan made a motion to start proceedings to formally apply for a loan

from the American Marine Bank in the amount of \$25,000.00. Following discussion, the motion carried.

The next regularly scheduled meeting of the Drainage District will be held on 10 October 2001.

The 12 September 2001 meeting adjourned at 12:10 PM.

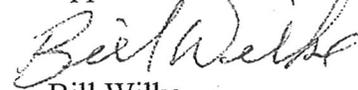
Respectively Submitted:


Richard Regan
Drainage District
Secretary

Approved:


Walt Cairns
Drainage District
Chairman

Approved:


Bill Wilke
Drainage District
Treasurer