

**PORT LUDLOW  
DRAINAGE DISTRICT**

Temporary Phone Number 360-437-5153

Minutes of 1<sup>st</sup> Meeting  
10AM, 10 January 2001

The meeting was called to order by Walt Cairns, with the first order of business to elect a chairman, treasurer, and secretary. Walt Cairns was elected Chairman, Bill Wilke Treasurer, and Dick Regan Secretary.

As this was the first meeting there was no old business to attend too.

New business included the following items:

1. The hiring of a clerk to attend to taking minutes at the monthly meeting, attend to phone messages, and accomplish other clerical duties as required was discussed, and a favorable consensus was obtained. The Board will begin interviewing for this part time position, and will attempt to have it filled before the next meeting.
2. The establishment of a phone number and the purchasing of an answering machine were discussed. An agreement with the LMC to establish a phone and answering machine in the beach club will be investigated, and if LMC approval is granted, an order to install a phone will be placed with the Phone Company.
3. Jim Peirson a staff member from Jefferson County Dept. of Public Works explained what the County is accomplishing to help startup the Drainage District, which includes advance funding, and hiring of an engineering company to prepare an assessment rate schedule as required by Washington State Law. Jim also explained that the District must develop a budget for year 2001 before the County will be able to advance funds. He explained that the Board of County Commissioners has approved funds for this year that must be paid back to the County with interest after assessments are collected with the real estate taxes in the year 2002.
4. Discussions were held pertaining to the hiring of an attorney on an on call, as needed basis. A search for an attorney that specializes in Drainage District, Environmental, and Water Law will be made and a person or firm hopefully submitted to the District Board for approval at the next regular schedule meeting.
5. Discussions were held pertaining to selecting an engineering firm or firms to accomplish on call engineering work, develop grant applications, write a scope of work for the accomplishment of a Comprehensive Drainage Study for the District,

and perform other misc. engineering work as required. The District Board agreed that a call for submittal of Statement of Qualifications be advertised in a local newspaper.

Informal discussions of various drainage issues and items of business occurred throughout the meeting with the various homeowners in attendance.

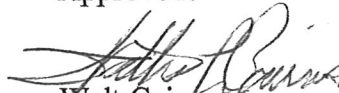
The next meeting of the Drainage District will be held on 14 February 2001, The meeting adjourned at about 11:30 AM.

Respectively Submitted:



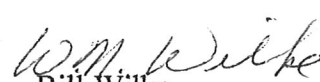
Richard Regan  
Drainage District  
Secretary

Approved:



Walt Cairns  
Drainage District  
Chairman

Approved:



Bill Wilke  
Drainage District  
Treasurer