



District No. 1 Commissioner: Phil Johnson  
District No. 2 Commissioner: David W. Sullivan  
District No. 3 Commissioner: John Austin

Interim County Administrator: Frank Gifford  
Clerk of the Board: Erin Lundgren

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**MINUTES**  
**Week of August 6, 2012**

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Chairman John Austin called the meeting to order at the appointed time in the presence of Commissioner David Sullivan and Commissioner Phil Johnson.

**PUBLIC COMMENT PERIOD:** The following are summaries of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen stated the consent agenda should only be used for routine items like payroll and spoke against the agreement for the 28' Ridged Hull Inflatable Enforcement Boat and Equipment (Consent Agenda Item No. 2);
- A citizen stated the organization against roadside spraying is confrontational and the approach to have the Board make a policy is not the approach used in the past; the amount of herbicide used by the Noxious Weed Control Board is used conservatively in comparison to amounts sold by hardware stores, used by the forest service, private timber owners, farmers and the public;
- A citizen reviewed events scheduled at the Linger Longer Stage located in Quilcene;
- A moratorium against herbicide spraying has been violated because rights of way have been sprayed with herbicides 20 times in the last three years;
- A citizen invited the Board to come to the Unity of Effort event scheduled on August 11, 2012 at Fort Discovery;
- A citizen stated the County Administrator should not waste staff time by instructing staff to draft two different budgets for Parks and Recreation and the City of Port Townsend should be bound to the interlocal agreement with the County regarding Proposition 1 sales tax;
- A citizen urged the Board to enforce the Limited Purpose Permit for the landfill with the Port Townsend Paper Corporation (PTPC) because PTPC has stated they will litigate the permit;
- A citizen requested the Board approve an ordinance requiring a Material Safety Data Sheet (MSDS) to be given to any persons working on another person's property for pay and for this proposed ordinance to be given with every building permit issued;
- A citizen stated mowing weeds as a form of weed control is cheaper than spraying herbicides; the notice of the spray of herbicides on Larson Lake Road was partially obstructed by blackberries;
- A citizen requested the Board approve an ordinance against the spraying of herbicides in the County Rights of Way and stated the use of herbicide spraying is one of the causes of bee colonies collapsing and Wild Chervil is not affected by herbicide spraying as the weeds come back stronger;
- A citizen stated there are two health issues currently in the County, one is spraying of herbicides and secondly, the PTPC landfill permit. Both of these issues have a single person making the decisions and the Board should be involved; and
- A citizen stated members of Jefferson County Ecological Roadsides are not trying to be rude but speak passionately and a research plot of land has been set up regarding weed control and the results will be given to the Board at a future date.



***APPROVAL AND ADOPTION OF THE CONSENT AGENDA:*** Commissioner

Sullivan moved to approve all the items on the Consent Agenda as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

1. **AGREEMENT, Amendment No. 1:** Civil Service Testing; In the Amount of \$4,500; Jefferson County Civil Service Commission; Public Safety Testing, Inc.
2. **AGREEMENT:** Hoh Shop Equipment Shed Project; County Project No. 180 543 1858; In the Amount of \$84,050.99; Jefferson County Public Works; Evergreen Framers
3. **AGREEMENT:** 28' Ridged Hull Inflatable Enforcement Boat and Equipment; In the Amount of \$257,742.68; Jefferson County Sheriffs Office; Lee Shore Inc.
4. **CALL FOR BIDS:** Larry Scott Memorial Trail Project, Mile Post 6.0 to 7.3, CR1069; Jefferson County Public Works; Bids Accepted until 9:25 a.m. and Opened and Read Publicly on Monday, August 20, 2012 in the Commissioners' Chambers
5. **Payment of Jefferson County Vouchers/Warrants:** Dated July 23, 2012 Totaling \$610,797.25 and Dated July 26, 2012 Totaling \$1,509.72
6. **Payment of Jefferson County Payroll Warrants:** Dated July 20, 2012 Totaling \$88,290.18 and A/P Warrants Done by Payroll Dated July 20, 2012 Totaling \$16,581.01

***Approval of Minutes:*** Commissioner Sullivan suggested two correction to the minutes of July 23, 2012. The first correction is under Commissioners Briefing Session, he stated he attended a "meeting" not a "tour" regarding moored boats and shellfish in Port Townsend bay; and under County Administrators Briefing Session, Olympic Community Action Program Board meetings were rescheduled, but not to accommodate him. He moved to approve the July 23, 2012 meeting minutes as corrected and the special meeting minutes of July 25, 2012 as presented. Commissioner Johnson seconded the motion which carried by a unanimous vote.

***COMMISSIONERS BRIEFING SESSION:*** The Commissioners each provided updates on the following items:

Chairman Austin attended a Jefferson County Mental Health Committee meeting the week before last. Commissioner Sullivan stated Federal and State grants can affect local jurisdiction budgets and Olympic Community Action Program (OlyCap) had a reopening of their thrift store last weekend. Commissioner Johnson attended a Jefferson County Parks and Recreation meeting last week and he will be attending an Olympic Regional Clean Air Agency meeting this week.

***Hearing: Port Ludlow Drainage Assessment System:*** Public Works Project Manager Jim Pearson explained that every four years the Board must to review the drainage district assessment methodology to ensure it is fair and equitable to property owners. The drainage district assessment methodology is not based on an assessed value, but on the benefit and use that the properties make of the drainage stormwater facilities and the programs of the Port Ludlow Drainage District. RCW 85.48.160 requires a drainage district assessment system to be designed to generate \$1,000 by distributing a portion of the \$1,000 in the district. The actual assessment for each parcel is determined by the district through the budget which is based on \$150,000 of district revenue. A parcel with a single family residence pays an approximate average of \$125 annually.



A hearing comment received from Katie and Mel Smith, asked why the methodology is not based on the assessment of the home and asked why the equivalent impervious surface is 3,000 square feet? Mr. Pearson explained the methodology of calculation for the parcel is determined by RCW. To get a precise square footage of a residence, staff would be required to measure every building in the district, which would be a significant expense.

Commissioner Sullivan asked if this is something that has been before the Board before? Mr. Pearson answered yes, it is.

Commissioner Johnson asked if the Assessor's office has the square footage information on file? Mr. Pearson answered no.

Chairman Austin opened the public hearing.

Adele Govert: stated she understands the District was established in 2000 because the citizens of Port Ludlow were not getting a response from the County regarding drainage issues. Do the people in the district pay taxes the same as the citizens in the south side of Port Ludlow plus the assessment fee? How does the County interface with the district? She has been told by County engineers that the culverts are the drainage districts responsibility and the drainage district staff have stated it is the County's responsibility.

Katie Smith: thanked Mr. Pearson for his timely response to her e-mail she sent. She stated she has been a citizen of Port Ludlow for 32 years and has attended several meetings. She cannot express enough gratitude to the County and the drainage district.

Hearing no further testimony, Chairman Austin closed the public hearing.

Mr. Pearson stated the district parcel owners do pay property taxes in addition to the drainage district assessment.

County Engineer Monte Reinders stated the County is responsible for the blocked culverts or drainage issues that are located in County Rights of Way.

Grand Osborne Consultant Nancy Locke explained the 3,000 square feet of impervious measurement assessment and stated it is a standard method of assessment. The County has been responsive to requests for action in County Rights of Way.

Commissioner Sullivan moved to approve **ORDINANCE NO. 08-0806-12** finalizing the assessment system for the Port Ludlow Drainage District (Repeals and Replaces Ordinance No. 08-0829-08). Commissioner Johnson seconded the motion which carried by a unanimous vote.

***Shoreline Master Program:*** Chairman Austin stated a letter was received from the Washington State Department of Ecology requesting a response from the County by August 15, 2012. A decision must be made by the County regarding the Shoreline Master Program. The Board concurred to continue discussion during the afternoon session.



The meeting was recessed at 10:24 a.m. and reconvened at 1:30 p.m. with Chairman Austin and Commissioner Johnson present. Commissioner Sullivan arrived shortly thereafter.

***Six Year Transportation Improvement Plan:*** Public Works Engineer III Josh Peters handed out the proposed Six Year Transportation Improvement Plan and explained the public hearing is scheduled for August 13, 2012 at 10:00 a.m. in the Commissioners' Chambers. Projects one through sixteen have secured funding and the remaining projects do not have secured funding. Page 49 includes pie charts that explain the funding breakdown by types of projects.

Commissioner Johnson asked if the Olympic Discovery Trail has helped the County in receiving grant funds? Mr. Peters answered that this week is the deadline for submitting the grant application.

Mr. Peters noted page 50 shows pie charts containing information regarding secured funding versus planned funding, secured funding that has local funding sources versus other funding sources and unfunded projects that is projected as local funding sources versus other funding sources.

County Engineer Monte Reinders stated that if the transportation plan only included the funded projects it would appear to be a three year plan rather than a six year plan. It is important to have projects prioritized in order to receive funding.

Interim County Administrator Frank Gifford asked how does the County know which projects have priority? Mr. Peters answered there is a priority programming system that is described in the WAC and the system is updated every two years. There are priority systems that are related to roads, non-motorized transportation and gravel road upgrades.

County Engineer Reinders stated the intersection of Discovery Road and Jacob Miller Road has the highest accident rate off of the State Highways, but a funding source has yet to be identified for the improvement of that intersection. Commissioner Johnson stated the safety of intersections is based on the number of deaths rather than the number of accidents.

Commissioner Johnson asked how much will the County be receiving from Secure Rural Schools funding? County Engineer Reinders answered it is estimated at \$400,000.

The Board and staff discussed trails that are included in the Six Year Transportation Improvement Plan.

Chairman Austin stated \$464,000 is projected for a pedestrian crosswalk in Chimacum. What is an estimated cost of a pedestrian overpass? County Engineer Reinders stated it would cost several million dollars. Interim County Administrator Gifford stated ADA access can be difficult for a pedestrian overpass. Mr. Peters stated a project is more likely to receive funding if it is projected at \$400,000 rather than projected at millions of dollars.



**COUNTY ADMINISTRATOR BRIEFING SESSION:** Interim County Administrator

Frank Gifford reviewed the following with the Board:

- Fort Worden Advisory Committee
- Calendar Coordination
  - The August 16, 2012 Board of Health Meeting may be Canceled Due to lack of a Quorum and the PTPC Permit & Appeal Process for the Board of Health was Noted
  - An Open Net Pen Presentation is scheduled on August 12, 2012 in Port Angeles
- Resource Conservation Management Summary
  - Chimacum Schools Actual and Projected Saved Money
  - Port Townsend Actual and Projected Saved Money
  - Fort Worden Costs to be in the Program
  - Jefferson County Costs to be in the Program
  - Port Townsend Schools Projected Saved Money
  - \$500,000 Total of Estimated Money Saved
  - Puget Sound Energy will be Leaving the Program
  - Recommendation to Continue Project through November 1, 2013 as per Intelrocal Agreement
- Irondale Beach Park
- Previous Exploratory Parks and Recreation Committee Recommendation
- Upper Hoh Road Grant
- Shoreline Master Program (SMP)
  - Letter Received from Washington State Department of Ecology (DOE) Explaining the County has a Deadline (through the end of August, 2012) to decide on Three Options Offered by DOE
  - Letter in Response to Washington State Department of Ecology to be on the August 13, 2012 Agenda
- Stream Gauges monitored by DOE

**Legislative Steering Committee Representative:** Commissioner Sullivan moved to appoint Commissioner Johnson to be Jefferson County's representative on the Washington State Association of Counties (WSAC) Legislative Steering Committee. Chairman Austin seconded the motion which carried by a unanimous vote.



**NOTICE OF ADJOURNMENT:** Commissioner Sullivan moved to adjourn the meeting at 3:09 p.m. until the next regular meeting or special meeting as properly noticed. Commissioner Johnson seconded the motion which carried by a unanimous vote.

MEETING ADJOURNED

SEAL

ATTEST:

*Raina Randall*

Raina Randall  
Deputy Clerk of the Board

JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

*John Austin*

John Austin, Chair

*Phil Johnson*

Phil Johnson, Member

*David Sullivan*

David Sullivan, Member

**From:** Jim Pearson  
**Sent:** Thursday, August 02, 2012 9:52 AM  
**To:** 'Katie Smith'  
**Cc:** jeffbocc; Gray & Osborne - Nancy Lockett; PLDD - Dick Regan (rregan@olympen.com); PLDD - Dwayne Wilcox (dandwilcox@hotmail.com); PLDD - Walt Cairns (wcairns@msn.com); Monte Reinders  
**Subject:** RE: Port Ludlow Drainage District - Assessment Methodology Ordinance comment

Thank you for your comment. This follows up on the phone message that I left this morning.

The Drainage District's assessment methodology is governed by the Revised Code of Washington (RCW) 85.38. RCW 85.38.150 requires District assessments to be based on the use and benefit that properties receive from District facilities and operations. The District is not authorized to use assessed valuation to set its assessments. Under the District's assessment methodology a parcel's assessment is based on two factors related to stormwater runoff: 35% is based on the parcel's acreage and 65% is based on its impervious surface area. In regard to single family residences, the District's assessment methodology charges the same impervious surface rate for all single family residences. It is my understanding that this method was selected to avoid the significant administrative expense of measuring the impervious area for each residence in the District.

I am copying your email to the Board of County Commissioners and to the Drainage District for their consideration.

Please feel free to contact me to discuss this further.

Jim Pearson  
Jefferson County Public Works Department  
623 Sheridan Street  
Port Townsend, WA 98368  
(360) 385-9162  
(360) 385-9234 Fax

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**From:** Katie Smith [<mailto:katie@melsmithconsulting.com>]  
**Sent:** Wednesday, August 01, 2012 5:06 PM  
**To:** Jim Pearson  
**Subject:** Port Ludlow Drainage District - Assessment

Dear Mr. Pearson,

We received and carefully read your letter, and plan to attend the August 6 meeting for PLDD. This message is to ask the Jefferson County Board of Commissioners to re-consider the methodology of tax assessment for Port Ludlow Drainage District (PLDD) property owners.

It does not seem fair that a 5000 sq.ft. home of impervious surface, covering the majority of a lot, be assessed the same amount as a smaller home with lots of trees and pervious surface to absorb water.

If all other taxing and special districts find equity in utilizing "Assessed Valuation" as a tax base, why cannot the PLDD taxes be on that base? "County Assessor valuation" seems a time-tested, accepted methodology of taxation that should be applied to Port Ludlow Drainage District properties as well. It is not fair that the high-end large homes receive a break in taxes at the expense of the smaller homes and vacant lots.

Thank you for your consideration and service.

Cordially,  
***Katie & Mel Smith***

**Smith**  
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