

**Port Ludlow Drainage District (PLDD)  
P.O. Box 65261, Port Ludlow, WA 98365**

**Agenda for Board of Commissioners' Regular Meeting # 0254**

**Thursday, November 14, 2019 at 10:00 AM**

**Held at the Port Ludlow Fire Hall**

**Port Ludlow Fire & Rescue - Headquarters Fire Station 31**

**7650 Oak Bay Road, Port Ludlow, WA 98365**

- 1. Call to order:**
- 2. Roll Call:**
- 3. Agenda Approval:**
- 4. Public Forum:** Anyone in the audience having drainage-related comments and or statements may bring them to the attention of the Commissioners.
- 5. Correspondence:** Log book available for review at each Regular Meeting.
- 6. Consent Agenda:** Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.
  - a. Approval of Voucher/Warrants #19-058 - #19-060 from October 1, 2019 through October 31, 2019 in the amount of \$3,991.12 (Vouchers and Financial detail provided)
  - b. Review and Approval of June 13, 2019 Regular Meeting Minutes (*corrected*)
  - c. Review and Approval of August 8, 2019 Regular Meeting Minutes (revised & *corrected*)
  - d. Review and Approval of September 12, 2019 Regular Meeting Minutes (*corrected*)
  - e. Review and Approval of October 10, 2019 Regular Meeting Minutes
- 7. Old Business:**
  - a. Strategic Planning / Method of Operation & Leadership (Chair Forbes)
  - b. Commissioner Assignments / Resolution (Commissioner Helleson)
- 8. New Business:**
  - a. Explorer Lane Cul-de-Sac
  - b. Rainier Lane, Lot 5
- 9. Engineer Reports:**
  - a. 2020 Assessment Roll / Certification to County (10/15/2019)
  - b. Drainage on Waterhouse Lane –Maintenance Project
  - c. 41 Foster Lane – Stan Kadesh
- 10. Commissioners' Reports and Comments:**
  - a. Commissioner Activities, Reports
- 11. Signing of Documents:**
- 12. Meeting Adjournment:**

**VOUCHER SUMMARY    11/14/2019**

<b>VOUCHER NUMBER</b>	<b>VENDOR (Services)</b>	<b>Vouchers (warrant)</b>	<b>Payroll warrant/ transaction</b>	<b>Total</b>
19-058	GLESSING & ASSOCIATES, CPA Accounting Services for October; PFMLA email (1.8 hr).	\$ 108.00		\$ 108.00
19-059	GRAY & OSBORNE, INC. Engineering Services ending Oct 12 (13.5 hrs); Project Review; Budget, Assessment, Commissioner Meeting Oct	\$ 2,384.37		\$ 2,384.37
19-060	YARDDOGS LANDSCAPING, INC Monthly Maintenance Services for October; Inspect and Service all Sites.	\$ 1,498.75		\$ 1,498.75
		<b>\$ 3,991.12</b>	<b>\$ -</b>	<b>\$ 3,991.12</b>
<b>PLDD Financial Information</b>				
<b>PLDD Cash Account-010 - Oct 31, 2019</b> (Includes monthly Interest of \$165.77)				\$ 77,998.66
<b>Expenses - Current Month from Above</b>				\$ 3,991.12
<b>PLDD Cash Account-010 - Subtotal</b> ( after today's Vouchers)				\$ 74,007.54
<b>PLDD Investment Account - 010</b>				\$ 100,000.00
<b>PLDD Investment Account - 010 Interest Paid</b> (from inception 12/2017 Included on Line 1)				\$ 3,770.55
<b>PLDD Reserve Account - 040</b>				\$ 48,000.00
<b>PLDD Reserve Account - 040 Cash non-interest bearing</b> (Balance on 10/31/2019)				\$ 706.25
<b>Net TOTAL All Accounts</b>				\$ 222,713.79
<b>2019 Special Assessment</b>				\$ 80,000.00
<b>Assessment Paid to Date</b> (Included on Line 1)				\$ 71,631.88
<b>Unpaid 2019 Assessment</b> (remaining)				\$ 8,368.12
<b>Expenditures - Calendar Year to Date</b> (Jan 1 - Oct 31, 2019)				\$ 82,349.22
<b>Expenditures - County Budget Year to Date</b> (Jan 22 - Oct 31, 2019)				\$ 82,349.22