

Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365

Agenda for Board of Commissioners' Regular Meeting # 0253

Thursday, October 10, 2019 at 10:00 AM

Held at the Port Ludlow Fire Hall

Port Ludlow Fire & Rescue - Headquarters Fire Station 31

7650 Oak Bay Road, Port Ludlow, WA 98365

- 1. Call to order:**
- 2. Roll Call:**
- 3. Agenda Approval:**
- 4. Public Forum:** Anyone in the audience having drainage-related comments and or statements may bring them to the attention of the Commissioners.
- 5. Correspondence:** Log book available for review at each Regular Meeting.
- 6. Consent Agenda:** Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.
 - a. Approval of Voucher/Warrants #19-053 - #19-057 from September 1, 2019 through September 30, 2019 in the amount of \$3,719.21 (Vouchers and Financial detail to be provided)
- 7. Old Business:**
 - a. Strategic Planning: Pathway Forward (Chair Forbes)
 - b. Report on research into Commissioner tasks and alternative methods for handling Contractor vouchers (Commissioner Helleson)
 - c. 2020 Budget / Assessment (*Approval & Resolution*)
 - d. 2020 Election: Status of Processing (Candidate Filing Week, Voter Rolls)
- 8. New Business:**
- 9. Engineer Reports:**
 - a. Drainage on Libby Court Trail – Pipe realignment (*Project Completion 9/11/2019*)
 - b. Oct 2 -Site Plan Review for Jefferson Co Bldg. Permit application BLD19-00344, 84 Goliah Lane
- 10. Commissioners' Reports and Comments:**
 - a. Review and Approval of June 13, 2019 Regular Meeting Minutes
 - b. Review and Approval of August 8, 2019 Regular Meeting Minutes
 - c. Review and Approval of September 12, 2019 Regular Meeting Minutes
 - d. Commissioner Activities, Reports
- 11. Signing of Documents:**
- 12. Meeting Adjournment:**

VOUCHER SUMMARY 10/10/2019

VOUCHER NUMBER	VENDOR (Services)	Vouchers (warrant)	Payroll warrant/ transaction	Total
19-053	GLESSING & ASSOCIATES, CPA Accounting Services for September (1 hr).	\$ 60.00		\$ 60.00
19-054	DEBORAH HELLESON Commissioner Meetings (3@\$90 July, Aug, Sept).	\$ 270.00		\$ 270.00
19-055	OGDEN MURPHY WALLACE, PLLC Legal Services through July 31 (4.5 hrs); OPMA, Memo corrections, delegation of warrant signatures.	\$ 1,236.00		\$ 1,236.00
19-056	WA EMPLOYMENT SECURITY DIVISION Paid Family & Medical Leave PFMLA Q3 Premium Tax	\$ 0.46		\$ 0.46
19-057	YARDDOGS LANDSCAPING, INC Monthly Maintenance Services for September; Inspect and Service all Sites; Libby Court Trail Drainage Project.	\$ 2,152.75		\$ 2,152.75
		\$ 3,719.21	\$ -	\$ 3,719.21
PLDD Financial Information				
PLDD Cash Account-010 - Sept 30, 2019 (Includes monthly Interest of \$171.47)				\$ 56,900.65
Expenses - Current Month from Above				\$ 3,719.21
PLDD Cash Account-010 - Subtotal (after today's Vouchers)				\$ 53,181.44
PLDD Investment Account - 010				\$ 100,000.00
PLDD Investment Account - 010 Interest Paid (from inception 12/2017 Included on Line 1)				\$ 3,604.78
PLDD Reserve Account - 040				\$ 48,000.00
PLDD Reserve Account - 040 Cash non-interest bearing (Balance on 9/30/2019)				\$ 626.68
Net TOTAL All Accounts				\$ 201,808.12
2019 Special Assessment				\$ 80,000.00
Assessment Paid to Date (Included on Line 1)				\$ 46,980.43
Unpaid 2019 Assessment (remaining)				\$ 33,019.57
Expenditures - Calendar Year to Date (Jan 1 - Sep 30, 2019)				\$ 78,630.01
Expenditures - County Budget Year to Date (Jan 22 - Sep 30, 2019)				\$ 78,630.01