

**Port Ludlow Drainage District (PLDD)**  
**P.O. Box 65261, Port Ludlow, WA 98365**

**Agenda for Board of Commissioners' Regular Meeting # 0241**

**Thursday, September 13, 2018 at 10:00 AM**

**Held at the Training Room – Port Ludlow Fire Hall  
Port Ludlow Fire & Rescue - Headquarters Fire Station 31  
7650 Oak Bay Road, Port Ludlow, WA 98365**

- 1. Call to order:**
- 2. Roll Call:**
- 3. Agenda Approval:**
- 4. Public Forum:** Anyone in the audience having drainage related comments and or statements may bring them to the attention of the Commissioners.
- 5. Correspondence:** Log book available for review at each Regular Meeting.
- 6. Action Items Requiring Board Discussion:**
  - a. Meeting Procedures – Rules of Order
  - b. Sept 6 Memorandum: Minutes / Recording Secretarial Services
  - c. Review and Approval of June 14, 2018 Regular Meeting Minutes
  - d. Review and Approval of July 12, 2018 Regular Meeting Minutes
  - e. Review and Approval of August 9, 2018 Regular Meeting Minutes
- 7. Consent Agenda:** Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.
  - a. Approval of Voucher/Warrants #18-049 - #18-053 from August 1, 2018 through August 31, 2018 in the amount of \$ 8,672.21 (Vouchers and Financial detail attached)
- 8. Old Business:**
  - a. 2002 LMC Agreement with PLDD – 2018 Memorandum of Understanding (MOU)
  - b. Pickleball Court – Engineering Design for Drainage ( 7-11-2018 Revised Proposal - *Signature*)
  - c. Drainage on Libby Court Trail; pending Fir Tree Removal
  - d. Condon Lane/Pope Way Catch Basin, Pipe to Bluff ( Repair Work Completed Aug 17)
  - e. 2019 Budget Planning, Review, and Ratification Schedule
- 9. New Business:**
- 10. Commissioners' Reports and Comments:**
- 11. Signing of Documents:**
- 12. Meeting Adjournment:**

**VOUCHER SUMMARY      9/13/2018**

<b>VOUCHER NUMBER</b>	<b>VENDOR (Services)</b>	<b>Vouchers (warrant)</b>	<b>Payroll warrant/ transaction</b>	<b>Total</b>
18-049	ENDURIS Washington Annual Insurance Premium Sep 1, 2018 through August 31, 2019	\$ 3,360.00		\$ 3,360.00
18-050	GLESSING & ASSOCIATES, CPA Accounting Services for August (1.4 hrs)	\$ 84.00		\$ 84.00
18-051	GRAY & OSBORNE Engineering Services for July 22 -Aug 18 (31 hrs); Commissioner meeting, Pickleball Drainage Impr.design; 2019 Budget.	\$ 3,863.65		\$ 3,863.65
18-052	OGDEN MURPHY WALLACE, PLLC Legal Services through July 31; resolutions 2018-4, 2018-5; legal advice process.	\$ 94.20		\$ 94.20
18-053	YARDDOGS LANDSCAPING Maintenance Services for August; Inspect and Service all Sites; Repair pipe on Condon catch-basin, cement and rubber bladder.	\$ 1,270.36		\$ 1,270.36
	<b>TOTAL VOUCHERS</b>	<b>\$ 8,672.21</b>	<b>\$ -</b>	<b>\$ 8,672.21</b>
<b>PLDD Financial Information</b>				
<b>PLDD Cash Account-010 - August 31, 2018</b> (Includes monthly Interest of \$162.59 )				\$ 69,785.71
<b>Expenses - Current Month from Above</b>				\$ 8,672.21
<b>PLDD Cash Account-010 - Subtotal</b>				\$ 61,113.50
<b>PLDD Investment Account - 010</b>				\$ 100,000.00
<b>PLDD Investment Account - 010 Interest</b> (from inception 12/2017 Included on Line 1)				\$ 1,154.61
<b>PLDD Reserve Account - 040</b>				\$ 46,800.00
<b>PLDD Reserve Account - 040 Interest</b> (Balance on 8/31/2018)				\$ 669.67
<b>Net TOTAL All Accounts</b>				\$ 208,583.17
<b>2018 Special Assessment</b>				\$ 87,000.00
<b>Paid to Date</b> (Included on Line 1)				\$ 50,195.96
<b>Unpaid 2018 Assessment</b> (remaining)				\$ 36,804.04
<b>Expenditures - Calendar Year to Date</b> (Jan 1 - Sep 13, 2018)				\$ 48,644.87
<b>Expenditures - County Budget Year to Date</b> (Jan 22 - Sep 13, 2018)				\$ 41,029.30