

Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365

Agenda for Board of Commissioners' Regular Meeting # 0238

Thursday, June 14, 2018 at 10:00 AM

Held at the Training Room – Port Ludlow Fire Hall
Port Ludlow Fire & Rescue - Headquarters Fire Station 31
7650 Oak Bay Road, Port Ludlow, WA 98365

Call to order:

Roll Call:

Consent Agenda: (Items approved in a single motion unless removed by a commissioner)

1. Approval of April 12, 2018 Regular Meeting Minutes
2. Approval of May 15, 2018 Special Meeting Minutes
3. Approval of Voucher/Warrants #18-032 - #18-035 from May 1, 2018 through May 31, 2018 in the amount of \$ 4,155.31 (Voucher and Financial detail attached)

Public Forum: Anyone in the audience having drainage related comments and or statements may bring them to the attention of the Commissioners.

Correspondence: Log book available for review at each Regular Meeting.

Old Business:

1. 2002 LMC Agreement with PLDD – Memorandum of Understanding
2. Resolution 2018-03 Audio Recording of Meetings and Retention
3. Drainage on Libby Court Trail; status of Fir Tree Removal
4. Condon Lane/Pope Way Catch Basin, Pipe to Bluff (May 31, June 1 communications)
5. Maintenance Easements

New Business:

1. Roster List –Biennial Advertising / Engineering Services and Small Works Roster

Engineer Reports:

1. Goliah Lane, Lot 92 - April 17 communications with County
2. April12 -Site Plan Review for Jefferson Co Bldg.Permits Applications Bld18-00138, Lot 10 Ebb Tide Court
3. April12 -Site Plan Review for Jefferson Co Bldg.Permits Applications Bld18-00123, Lot 40 Ludlow Cove II
4. April12 -Site Plan Review for Jefferson Co Bldg.Permits Applications Bld18-00121, Lot 3 Ludlow Cove II
5. April 17-Site Plan Review for Jefferson County Bldg.Permits Applications Bld18-00069, 130 Goliah Lane

Commissioners' Reports and Comments:

1. WARN: Water/Wastewater Agency Response Network
2. Site Visit, 41 Foster Lane
3. Administrative Items: April 17 PR Leg. Bills Update; April 30 SAO Annual Report Filing; May 8 JLARC filing <\$100k; May 24 MRSC Rosters Webinar; May 31 SOS Archives Building PR Management

Meeting Adjournment:

VOUCHER SUMMARY 6/14/2018

VOUCHER NUMBER	VENDOR (Services)	Vouchers (warrant)	Payroll warrant/ transaction	Total
18-032	GLESSING & ASSOCIATES, CPA, INC. PS Accounting Services (1.8 hours for May).	\$ 108.00	\$	108.00
18-033	GRAY & OSBORNE INC General Engineering Sevices for April (12.5 hrs); Commissioner Meeting, MOU Assistance, Project Review.	\$ 2,054.75	\$	2,054.75
18-034	OGDEN, MURPHY & WALLACE ATTORNEYS April Legal Services (2.3hrs); Resolutions for meeting time & place; recordings.	\$ 722.20	\$	722.20
18-035	YARDDOGS LANDSCAPING INC Monthly Maintenance Services for May; Inspect & Service all sites.	\$ 1,270.36	\$	1,270.36
TOTAL VOUCHERS		\$ 4,155.31	\$ -	\$ 4,155.31

PLDD Financial Information

PLDD Cash Account-010 - May 31, 2018 (Includes monthly Interest of \$144.82)	\$ 82,267.72
Expenses - Current Month from Above	\$ 4,155.31
PLDD Cash Account-010 - Subtotal	\$ 78,112.41
PLDD Investment Account - 010	\$ 100,000.00
PLDD Investment Account - 010 Interest (from inception 12/2017 Included on Line 1)	\$ 684.65
PLDD Reserve Account - 040	\$ 46,800.00
PLDD Reserve Account - 040 Interest (Balance on 5/31/2018)	\$ 449.72
Net TOTAL All Accounts	\$ 225,362.13
2018 Special Assessment	\$ 87,000.00
Paid to Date (Included on Line 1)	\$ 48,446.07
Unpaid 2018 Assessment (remaining)	\$ 38,553.93
Expenses - Calendar Year to Date	\$ 29,896.07
Expenses - County Budget Year to Date (Jan 22 - May 31, 2018)	\$ 22,280.50