

**Port Ludlow Drainage District (PLDD)  
P.O. Box 65261, Port Ludlow, WA 98365**

**Agenda for Board of Commissioners' Regular Meeting # 0235**

**Thursday, March 8, 2018 at 10:00 AM**

**Held at the Training Room – Port Ludlow Fire Hall  
Port Ludlow Fire & Rescue - Headquarters Fire Station 31  
7650 Oak Bay Road, Port Ludlow, WA 98365**

**Call to order:**

**Roll Call:**

**Consent Agenda:** (Items will be approved in a single motion unless removed by a commissioner)

1. Approval of February 8, 2018 Regular Meeting Minutes
2. Approval of Voucher/Warrants #18-015 - #18-018 from February 1, 2018 through February 28, 2018 in the amount of \$ 4,034.03 (Voucher and Financial detail attached)

**Public Forum:** Anyone in the audience having drainage related comments and or statements may bring them to the attention of the Commissioners.

**Correspondence:** Log book available for review at each Regular Meeting.

**Old Business:**

1. 2002 LMC Agreement with PLDD – Memorandum of Understanding
2. Drainage on Libby Court Trail
3. Condon Lane/Pope Way Catch Basin, Pipe to Bluff

**New Business:**

1. Maintenance Easements
2. 40 McCurdy Lane – Assessment Payment under Protest

**Engineer Reports:**

**Commissioners' Reports and Comments:**

1. 690 Pioneer –homeowner request
2. OPMA: Special Meetings and Executive Sessions
3. Records Retention and Retrieval

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**12:00 PM - Noon Recess**

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**1:00 PM : Discussion with Jefferson County Dept. of Community Development (DCD),  
David Wayne Johnson, Associate Planner – Port Ludlow Lead Planner**

1. Overview of activities that require a stormwater permit
2. Step-by-Step Process of County Administrative Project Review
3. Inspection/Follow-up
4. Does LMC/ACC review have bearing on County permit process?

**Meeting Adjournment:**

**VOUCHER SUMMARY      3/8/2018**

<b>VOUCHER NUMBER</b>	<b>VENDOR (Services)</b>	<b>Vouchers (warrant)</b>	<b>Payroll warrant/ transaction</b>	<b>Total</b>
18-015	GLESSING & ASSOCIATES, CPA, INC. PS Accounting Services for February 1.6 hrs	\$ 96.00		\$ 96.00
18-016	GRAY & OSBORNE INC. General Engineering Services ending Feb 3 ( 8.5hrs); meeting, memos, replacement costs	\$ 1,395.87		\$ 1,395.87
18-017	OGDEN, MURPHY & WALLACE, ATTORNEY Legal services for Jan; 4.30 hrs; OPMA compliance, public records, contract review	\$ 1,271.80		\$ 1,271.80
18-018	YARDDOGS LANDSCAPING Monthly Maintenance Services for February; Inspect & Service all sites	\$ 1,270.36		\$ 1,270.36
<b>TOTAL VOUCHERS</b>		<b>\$ 4,034.03</b>	<b>\$ -</b>	<b>\$ 4,034.03</b>

**PLDD Financial Information**

<b>PLDD Cash Account-010 - February 28, 2018</b>	<b>\$ 53,433.26</b>
<b>Expenses - Current Month from Above</b>	<b>\$ 4,034.03</b>
<b>PLDD Cash Account-010 - Subtotal</b>	<b>\$ 49,399.23</b>
<b>PLDD Investment Account - 010</b>	<b>\$ 100,000.00</b>
<b>PLDD Investment Account - 010 Interest (incl.on Line 1)</b>	<b>\$ 107.33</b>
<b>PLDD Reserve Account - 040</b>	<b>\$ 46,800.00</b>
<b>PLDD Reserve Account - 040 Interest (BAL. 02/28/2018)</b>	<b>\$ 259.84</b>
<b>Net TOTAL All Accounts</b>	<b>\$ 196,566.40</b>
<b>2018 Assessment</b>	<b>\$ 87,000.00</b>
<b>Paid to Date (incl. on Line 1)</b>	<b>\$ 3,216.50</b>
<b>Unpaid 2018 Assessment (remaining)</b>	<b>\$ 83,783.50</b>

<b>Expenses - Calendar Year to Date</b>	<b>\$ 13,602.16</b>
<b>Expenses - County Budget Year to Date ( Jan 22 -Feb 8, 2018)</b>	<b>\$ 5,986.59</b>