

**Port Ludlow Drainage District (PLDD)  
P.O. Box 65261, Port Ludlow, WA 98365**

**Agenda for Board of Commissioners' Regular Meeting # 0229**

**Thursday, September 14, 2017 at 10:00 AM**

**Held at the Training Room – Port Ludlow Fire Hall  
Port Ludlow Fire & Rescue - Headquarters Fire Station 31  
7650 Oak Bay Road, Port Ludlow, WA 98365**

**Call to order:**

**Roll Call:**

**Consent Agenda:** (Items will be approved in a single motion unless removed by a commissioner)

1. Approval of August 10, 2017 Regular Meeting Minutes
2. Approval of Voucher/Warrants #17-051 - #17-056 from August 8, 2017 through September 12, 2017 in the amount of \$ 8,400.60 (Voucher and Financial detail attached)

**Public Forum:** Anyone in the audience having drainage related comments and or statements may bring them to the attention of the Commissioners.

**Correspondence:** Log book available for review at each Regular Meeting.

**Old Business:**

1. Ratification of August 10, 2017 Board approvals:
  - a. Motion to Approve maintenance project at Waste Water Treatment Plant (WWTP)
  - b. Motion to Approve modification to LMC Facility Usage Agreement, effective July 1, 2017
2. Waste Water Treatment Plant (WWTP) Overflow Containment Project –Engineer Status Report
3. 2018 February 6 Special District General Election:
  - a. Candidate Filing Period Dec 11- 15
  - b. Voter Eligibility, voter roll preparation

**New Business:**

1. 2018 Budget – Review District Draft Budget (plus new County Auditor Excel exhibit)
  - a. Engineer Memo regarding future capital projects
  - b. Attorney draft Resolution for future commissioner compensation

**Engineer Reports:**

1. Sep 7 -Site Plan Review for Jefferson County Bldg. Permit Applications Bld17-00341-343, Ames
2. Sep 11 -Site Plan Review for Jefferson County Bldg. Permit application Bld17-00351, Lot 7 Keller Lane
3. Sep 11 -Site Plan Review for Jefferson County Bldg. Permit application Bld17-00363, Lot 49 Rainier Lane

**Commissioners' Reports and Comments:**

1. Commissioner Forbes: Review of Jefferson County Critical Area Chapter 18.22.130 (Nilssen memo)
2. Commissioner Smith: Administrative Items, Enduris Renewal, Small Works Roster Applicant, Files.

**Meeting Adjournment:**

**VOUCHER SUMMARY 9/14/2017**

<b>VOUCHER NUMBER</b>	<b>VENDOR</b>	<b>Vouchers (warrant)</b>	<b>Payroll warrant/ transaction</b>	<b>Total</b>
17-051	ARTEMIS COMPUTING Website Domain Renewal, Jul-Aug projects	\$ 141.99	\$	141.99
17-052	ENDURIS WASHINGTON Policy Year 2018 Renewal eff 9/1/2017	\$ 3,192.00	\$	3,192.00
17-053	GLESSING & ASSOCIATES, CPA, INC, PS August Accounting Services, 1.6 hrs	\$ 96.00	\$	96.00
17-054	GRAY & OSBORNE INC WWTP survey & easement, Site plan Reviews, Beach Inspection, Aug meeting	\$ 1,355.70	\$	1,355.70
17-055	OGDEN, MURPHY & WALLACE ATTY Legal review of Agreement	\$ 61.00	\$	61.00
17-056	YARDDOGS LANDSCAPING Maintenance & inspection of all sites, Condon catch basin repair, clearing of WWTP site, acquisition of pipe and grate	\$ 3,553.91	\$	3,553.91
<b>TOTAL VOUCHERS</b>		<b>\$ 8,400.60</b>	<b>\$ -</b>	<b>\$ 8,400.60</b>

**Financial Information**

<b>PLDD Cash Account</b>	\$ 134,434.06
<b>PLDD Reserve Account</b>	\$ 40,000.00
<b>PLDD Interest Income Reserve Fund</b>	\$ 6,881.64
<b>Expenses - Current Month from Above</b>	\$ (8,400.60)
<b>Net TOTAL All Accounts</b>	\$ 172,915.10
<b>Special Assessment</b>	\$ 118,600.00
<b>Paid to Date</b>	\$ (66,345.60)
<b>Unpaid (remaining)</b>	\$ 52,254.40
<b>Expenses - Calendar Year to Date</b>	\$ 67,067.80
<b>Expenses - County Budget Year to Date (Jan 23 -Sep 12, 2017)</b>	\$ 49,447.70