

**Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365**

Agenda for Commissioners' Regular Meeting # 0225

Thursday, May 11, 2017 at 10:00 AM

**Held at the Beach Club
121 Marina View Drive, Port Ludlow, WA. 98365**

Call to order:

Roll Call:

Consent Agenda: (Items will be approved in a single motion unless removed by a commissioner)

1. Approval of the April 13, 2017 Regular Meeting Minutes
2. Approval of Payroll Warrant Transaction #17-P07 for dates April 1, 2017 through April 15, 2017 in the amount of \$679.70
3. Approval of the Other Voucher/Warrants #17-028 - #17-0034 from April 1, 2017 through April 30, 2017 in the amount of \$5,204.73
4. Overall Payroll Warrant and Voucher Warrants in the total amount of \$5,900.08 (see attached Financial detail)

Public Forum: Anyone in the audience having drainage related comments and or statements may bring them to the attention of the Commissioners.

Correspondence: Log book available for review at each Regular Meeting:

Old Business:

1. 192 Montgomery Court, lot # 5-0-012, Deborah Helleson; Engineer site visit findings
2. Waste Water Treatment Plant (WWTP) Overflow Containment Project –Engineer Status Report
3. Status of Condon Lane Outfall (Project #9) Water Seepage from catch basin connection to pipe
4. Census Bureau –Submission Completed 4/17/2017 - 2017 Census of Governments Survey of Public Employment & Payroll– due April 27, 2017 (seeking Pay Period, Number of Employees, Gross Payroll Amounts, Hours Worked)
5. Discussion regarding Commissioner compensation

New Business:

1. Discussion of permanent Chair position of the Board

Engineer Reports:

1. April 11 -Site Plan Review for Jefferson County Bldg. Permit application 17-00116, lot 11 Ludlow Cove II
2. April 11 -Site Plan Review for Jefferson County Bldg. Permit application 17-00107, 300 Walden Lane
3. April 11 -Site Plan Review for Jefferson County Bldg. Permit application 17-000088 lot 2 Rainier Lane

Commissioners' Reports and Comments:

1. Commissioner Uyeda, Status of April 3 request from Carol Prismon Reed, lot # 3-0-003, 103 Schooner Lane
2. Commissioner Smith, Administrative Items, Website updates, Recording of meetings.

Meeting Adjournment:

VOUCHER SUMMARY 5/11/2017

VOUCHER #	VENDOR (Services)	Vouchers (warrant)	Payroll warrant/ transaction	Total
17-PO7	SUSAN BARTKUS 4/1-4/15 (32 hrs)		\$ 679.70	\$ 679.70
17-028	ARTEMIS COMPUTING Website Projects: Minutes 2015-16;Assessment System history; PR form	\$ 320.00		\$ 320.00
17-029	SUSAN BARTKUS Mileage 18.2 mi	\$ 9.74		\$ 9.74
17-030	DEPARTMENT OF COMMERCE Annual PWTF Loan payment	\$ 2,121.68		\$ 2,121.68
17-PO8	DEPARTMENT OF LABOR & INDUSTRIES 1st Quarter L&I Taxes		\$ 15.65	\$ 15.65
17-031	GLESSING & ASSOCIATES, CPA April Accounting Services & Meeting	\$ 324.00		\$ 324.00
17-032	GRAY & OSBORNE, INC. March meeting; Zoning research; Pope Outfall	\$ 792.95		\$ 792.95
17-033	OGDEN MURPHY & WALLACE ATTORNEYS Review and Revise three Resolutions (claims; compensation schedule; consent agenda)	\$ 366.00		\$ 366.00
17-034	YARDDOGS LANDSCAPING INC Inspect & service all sites; Areas 3 & 4	\$ 1,270.36		\$ 1,270.36
TOTAL VOUCHERS		\$ 5,204.73	\$ 695.35	\$ 5,900.08

Financial Information

PLDD Cash Account	\$ 133,165.21
PLDD Reserve Account	\$ 40,000.00
PLDD Interest Income Reserve Fund	\$ 6,716.76
Expenses - Current Month from Above	\$ (5,900.08)
Net TOTAL All Accounts	<u>\$ 173,981.89</u>
Special Assessment	\$ 118,600.00
Paid to Date	\$ (44,341.72)
Unpaid (remaining)	<u>\$ 74,258.28</u>

Expenses - Calendar Year to Date	\$ 43,842.25
Expenses - County Budget Year to Date (Jan 23 -April)	\$ 26,212.15