

Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365

Agenda for Commissioners' Regular Meeting # 0222
Thursday, February 9, 2017 at 10:00 AM
Held at the Beach Club
121 Marina View Drive, Port Ludlow, WA. 98365

Call to order:

Roll Call:

Consent Items:

1. Approval of the January 12, 2017 Regular Meeting Minutes
2. Approval of the January 18, 2017 Special Meeting Minutes
3. Approval of Payroll Warrant Transaction in the amount of \$639.23
4. Approval of the Other Voucher/Warrants from January 8, 2017 to February 2, 2017 in the amount of \$5981.99
5. For a total of \$6,621.22

Payroll/ Warrant	Vendor	Vouchers (Warrant)	Payroll Warrant/ Trans.	Description	Total
17-P04	Susan Bartkus (Payroll)		\$639.23	32 hours wages	\$639.23
Voucher/Warrant					
17-009	Artemis Computing	\$290.00		New project computer services	\$290.00
17-010	Susan Bartkus	\$306.14		Repayment of Office Supplies, PO Box rent	\$306.14
17-011	Cross Sound Law Group	\$ 90.00		12/05/2016 call with Chair re: legal issues; Discussion advice on Board responsibilities.	\$ 90.00
17-012	Glessing & Associates	\$424.23		7 hrs. @ 60.00 4.23 reimbursable expenses	\$424.23
17-013	Gray & Osborne, Inc.	\$3,601.26		WWTP ditch & Mont. Culvert survey	\$3,601.26
17-014	Yarddogs Landscaping, Inc.	\$1,270.36		Inspect and Service all sites as needed	\$1,270.36
Total Vouchers		\$5,981.99	\$639.23		\$6,621.22

PLDD Cash Account	\$107,686.47
PLDD Reserve Account	\$ 40,000.00
PLDD Interest Income Reserve Fund	\$ 6,629.52
Expenses – Current Month from above	\$ (6,621.22)
NET TOTAL ALL ACCOUNTS	\$\$147,694.77
Special Assessment	
PAID TO DATE	(22.59)
UNPAID (REMAINING)	(22.59)

Expenses – Year to Date (Feb-Dec 2016)	\$25,723.13
Expenses – Budget Year to Date	\$ 8,093.03

Public Forum:

Anyone in the audience having related comments and or statements may bring them to the attention of the Commissioners.

Correspondence: Log book will be available to review at the meeting

1. Katie Glessing, January Vouchers – Payroll Tax – Filing Deadline
2. Jefferson County Auditor Memo - Direct processing from Auditors Office to vendors for Checks & Warrants
3. Public Records request from American Transparency – employee data
4. Potential Legal Counsel

Old Business:

1. Survey Status - Waste Water Treatment Plant (WWTP) Overflow Containment Project
2. Resolution 2017-01 Agent to Receive Claims for Damages

New Business:

1. Attorney Selection Process
Introduction for consideration: Angela G. Summerfield, Ogden Murphy Wallace P.L.L.C
2. Commissioner roles/responsibilities
3. Commissioner voucher submission schedule

Engineer Reports:

1. Michael Casal, Drainage for New Construction, lot # 2-3-133, 100 Explorer Lane
2. Site Plan Review for Jefferson County Bldg. Permit application 17-00023, Lot # 1-02-004, 444 Montgomery Lane.
3. Site Plan Review for Jefferson County Bldg. Permit application, lot # 2-3-117 Pioneer Dr.
4. Site Plan Review for Jefferson County Bldg. Permit application, BLDG. 17-0018, lot 31 Ludlow Cove II Subdivision.

Commissioner's Reports and Comments:

Meeting Adjournment: