

Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365

Agenda for Commissioners' Regular Meeting # 220
Thursday, December 08, 2016 at 10:00 AM
Held at the Beach Club
121 Marina View Drive, Port Ludlow, WA. 98365

Call to order:

Special Item:

PLDD Commissioner Position 2 – New Commissioner Don Forbes

Roll Call:

Consent Items:

1. Approval of the Regular November 10, 2016 Regular Meeting Minutes.
2. Approval of the November 15, 2016 Special Meeting – Commissioner Interview Minutes
3. Approval of Payroll in the amount of \$669.08 (Voucher #16-082)
4. Approval of the Other Vouchers from November 8, 2016 to December 5, 2016 in the amount of \$1,791.00 for an overall Total of \$2,460.08

Voucher Number	Item	Description	Amount
16-082	Susan Bartkus (Payroll)	31.5 Hours	669.08
16-083	Yarddogs Landscaping	Regular Maintenance Schedule	1,270.36
16-084	Allen Uyeda	9 Mtg.s @ \$90.00 & Repayment of 432.00 for overpayment amount owed	395.82
16-085	Enduris Washington	Insurance increase of premium to Blanket Coverage (\$10,000.00)	20.00
16-086	Glessing & Associates	11/8, 11/22 Accounting Services 1.7 hrs., & \$2.82 postage	104.82
Total Vouchers			2,460.08

PLDD Cash Account	128,945.28
PLDD Reserve Account	40,000.00
PLDD Interest Income Reserve Fund	6,586.87
Expenses – Current Month from above	(2,460.08.)
NET TOTAL ALL ACCOUNTS	173,072.07
Special Assessment	89,999.29
PAID TO DATE	(89,582.27)
UNPAID (REMAINING)	417.02

Expenses – Year to Date (Feb-Nov 2016)	148,794.67
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Public Forum: Anyone in the audience having drainage related comments and or statements may bring them to the attention of the Commissioners.

Correspondence:

1. G&O Memorandum of November 14, 2016 to Ms. Sandra Flaherty regarding on-site review of 65 Montgomery Lane.
2. Jefferson County Board of Commissioners letter confirming BoCC appointment of Commissioner Forbes on November 28, 2016.
3. Washington State Dept. of Revenue letter of November 11, 2016 Certificate of Payment of State Excise Taxes by Public Works Contractor – Seton Construction.
4. Review invoice & attachments from Olympic Ridge, Inc., addressed to PLDD, and to LMC, Regarding Max & Nadia Shaw, dated November 15, 2016 for work said to be completed in May 2015 on 41 Libby Court, Lot # 2-1-047 & 46. LMC to be billed with PLDD commitment to cover portion for Drainage issues on common property per March 12, 2015 agreement, not to exceed \$1,000.00. No work completed on specified Drainage items.

New Business:

1. Attorney Invoice discussion – Review Board-authorized Expenditures.
2. Resolution –“Appointment of Agent to Receive Claims for Damages” (RCW 4.96.020)
3. Enduris - Financial Note for Annual Report
4. Public Records RCW 42.56 ; Public Records Officer; Policy; Index

Old Business:

1. Planning for WWTP Project for Overflow Containment / Easement process; for cost efficiency, combine Survey with Montgomery project.
2. PLDD – LMC - County Agreement for Drainage Plan Review; Status of 11.7.2002 Agreement.
3. Commissioner per diem – pending
4. Insurance Coverage – change in Enduris from Named Position to Blanket Crime Coverage
5. WA Public Officials Bonds – status of filing for PLDD Commissioners

Commissioner’s Reports and Comments:

Adjourn Regular Business Meeting