

Minutes of the 193rd Port Ludlow Drainage District
 Regularly Scheduled Meeting
 Thursday September 11, 2014 10:00 AM
 ~Approved ~

The September 11, 2014 PLDD Meeting was Called to Order in the Bay View Room at the Beach Club, 121 Marina View Drive, Port Ludlow, Washington at 10:00 a.m. by Chair Commission Dwayne Wilcox.

Roll Call: Chair Commissioner Wilcox, present. Commissioner Uyeda, present. Commissioner Boyer, present. A quorum was reached.

Attendance: Administrative Assistant Sue Bartkus, Engineer Nancy Lockett. Guests included: Brian Belmont, Ron Gregory, Art Moyer, Lyle Newlin, Richard Reagan, and Katie & Mel Smith

Minutes: Commissioner Boyer made a motion to approve the minutes of the August 14, 2014 Regular Meeting and the August 21, 2014 Workshop Meeting. Commissioner Uyeda seconded the motion. Commissioner Wilcox carried the motion. Motion approved 3-0.

Expenses: Commissioner Wilcox reviewed expenses, explaining each charge for guests. Commissioner Uyeda made a motion to approve the vouchers from August 6, 2014 to September 8, 2014 for a total \$2,653.66. Motion was seconded by Commissioner Boyer. Motion was carried by Commissioner Wilcox. Motion approved 3-0.

Voucher Number	Item Description	Amount
14-054	Susan Bartkus	\$ 378.17
14-055	Glessing & Assoc.	\$ 90.00
14-056	Yard Dog Landscaping	\$ 1,270.36
14-057	Gray & Osborne, Inc.375.13	\$ 375.13
14-058	Jim Boyer	\$ 540.00

Financial Summary:

PLDD CASH ACCOUNT	\$	254,673.60
PLDD RESERVE ACCOUNT	\$	40,000.00
PLDD INT. INCOME RESERVE FUND	\$	6,333.61
EXPENSES – CURRENT MONTH FROM ABOVE	\$	(2,653.66)
NET TOTAL ALL ACCOUNTS	\$	298,353.55
SPECIAL ASSESSMENT 2014	\$	150,400.00
PAID TO DATE	\$	(83,434.34)
UNPAID (REMAINING)	\$	66,965.66

Public Forum:

Guest Ron Gregory commented that Jefferson County came out and took vegetation out of the circle near Harms Lane, which they took care of their expense and they continue to do these things while telling the PLDD there are no funds. Commissioner Wilcox noted that the PLDD is having a workshop on September 25, 2014 and that County Commissioners, County Public Works Director and a reporter from the Port Townsend Leader will be invited. Mr. Gregory commended the PLDD Board for doing this; he added that it was good for members of the

community to know there's a voice at the table. Katie Smith asked the Commissioners if it was their position to say that the County needs PLDD permission to do work. Commissioner Boyer replied that when they perform work within their right of way, they have no obligation, but more communication would be beneficial.

New Business: There were no new issues to discuss.

Old Business:

1. Engineer Lockett estimated for the Commissioners that to proceed with the **Cascade Lane Flood abatement project** the engineering cost would be 16 hours for Gray & Osborn at \$105.00 per hour. Commissioner Boyer asked Engineer Lockett about the pipe at Walker being replaced and the culvert on Rainier being capped. Ms. Lockett noted that those actions have always been included in the design plans. She noted that at this time the culvert on Rainier wouldn't need to be capped, the soil needs to be removed and then it will re-establish the ditch on the west side of the crossing and bring flow down. Commissioner Wilcox asked Ms. Lockett to conduct a site visit after this day's meeting to see the area. Commissioner Wilcox made a motion to have Engineer Lockett move forward with the SEPA determination. Commissioner Uyeda seconded the motion, Commissioner Boyer carried the motion. Motion approved 3-0.
2. Commissioners and Engineer Lockett reviewed the **Trader Lane** project. Engineer Lockett noted that public bidding procedures will need to be followed. The two property owners involved are amenable to the PLDD hiring the contractor to perform the work, and they are agreeable to paying for the driveway restoration. Commissioner Wilcox noted that the County would be invited to the September 25, 2014 workshop meeting to discuss whether they would be willing to absorb some of the cost since the work will be in the County right of way. Katie Smith asked if more detailed plans would be drawn up prior to the project going out for bid. Commissioner Boyer noted that there will be plans according to Washington State regulations and asked Engineer Lockett to prepare these.

At 10:39 a.m. Commissioners and Engineer Lockett entered Executive Session. Meeting was resumed at 10:47 a.m.

The September 11, 2014 PLDD Regular Meeting adjourned at 10:48 a.m.

The next regularly scheduled meeting of the PLDD will be held on Thursday, October 9, 2014 in the Bay View room at the Beach Club. The next Workshop meeting will be held on Thursday, September 25, 2014 in the Gallery room at the Beach Club.

Respectfully Submitted by: Susan Bartkus, Administrative Assistant

Approved:

Dwayne Wilcox
Drainage District
Commissioner

Approved:

Allen Uyeda
Drainage District
Commissioner

Approved:

Jim Boyer
Drainage District
Commissioner