

Minutes of the 185th Port Ludlow Drainage District
 Regularly Scheduled Meeting
 Thursday, January 9, 2014 10:00 AM
 ~ Approved ~

The January 09, 2014 PLDD Meeting was Called to Order in the Gallery Room at the Beach Club, 121 Marina View Drive, Port Ludlow, Washington at 10:00 a.m. by Chair Commission Dwayne Wilcox.

Roll Call: Chair Commissioner Wilcox, present. Commissioner Uyeda, present. Commissioner Van Zonneveld, present. A quorum was reached.

Attendance: Engineer Nancy Lockett, Administrative Assistant Sue Bartkus. Guests: Walter Cairns, Jan & Bruce Eddy, Ron Gregory, Jameson Hawn, Bud Kerns, Art Moyer, Lyle Newlin, Cliff O'Brien, Richard Regan, Brent Sasse, and Diane Wilcox.

Minutes: Commissioner Van Zonneveld made a motion to approve the minutes of the December 12, 2013 regular Meeting. Commissioner Wilcox seconded the motion. Commissioner Uyeda carried the motion. Motion approved 3-0.

Expenses: Commissioner Van Zonneveld made a motion to approve the vouchers from December 11, 2013 to January 7, 2014 for a total of \$3,258.29. Motion was seconded by Commissioner Uyeda motion was carried by Commissioner Wilcox. Motion approved 3-0.

Voucher Number	Item Description	Amount
14-001	Glessing Associates	\$ 93.68
14-002	Department of L & I	\$ 9.91
14-003	Department of Treasury	\$ 25.62
14-004	Department of Treasury	\$ 653.38
14-005	Port Townsend Leader	\$ 40.50
14-006	Gray & Osborne Inc.	\$ 1,891.75
14-007	Susan Bartkus	\$ 545.45

Financial Summary:

PLDD Cash Account	\$ 210,116.38
PLDD Reserve Account	\$ 40,000.00
PLDD Interest Income Reserve Fund	\$ 6,307.04
Expenses – Current Month from above	\$ (3,258.29)
NET TOTAL ALL ACCOUNTS	\$ 253,165.13
Special Assessment 2013	\$ 167,600.00
PAID TO DATE	\$ (168,156.83)
UNPAID (REMAINING)	\$ (556.83)

Public Forum:

1. Chair Commissioner Wilcox announced that all Public Records Requests would be handed to the requestors after the conclusion of the meeting and that any further requests would need to be submitted after the meeting as well.

2. Guest Art Moyer stated that he went online to the PLDD website and it was posted that Cascade & Trader Lane projects were approved by the homeowners. Has Cascade been approved, I saw that it was voted down by 62% of the owners? Commissioners assured Mr. Moyer that Public announcements had been made and advertised and there was a Public Hearing regarding the Cascade Trader Lane projects on June 25, 2013 at the Port Ludlow Fire Station. The Commissioners clarified for Mr. Moyer that the Cascade Trader Lane project was a complete re-design and was not the same project as the Rainier to Oak Bay project that was voted down by petition in 2012, but the redesign would address and resolve the same drainage problems.
3. Guest Ron Gregory (who came into the meeting at 10:15 a.m.) expressed that he was concerned regarding Public Records requests he and others had submitted and that he had another records request for today. Commissioners assured him that all previous requests were ready for him after this day's meeting, and any new requests would be accepted after this meeting. Lyle Newlin stated that he also had a request that he was waiting for.

New Business:

1. Commissioners and Engineer Lockett addressed concerns that Ken Sanford, a resident of Condon Lane had regarding storm water runoff from a tree clearing drainage plan on the vacant lot next to his property. Engineer Lockett noted that Jefferson County had approved this plan, and that the PLDD with a Memorandum of Understanding with Jefferson County, is solely an advisory for drainage plans, not an approval authority.
2. Commissioner Wilcox noted that Port Ludlow Associates (PLA) and Jefferson County had asked the PLDD to review the new Ludlow Cove II project. Engineer Lockett will review the plans as well as the site with PLA representatives Brent Sasse and Cliff O'Brien, and Commissioner Uyeda. Both Mr. Sasse and Mr. O'Brien expressed during this meeting, their desire to continue to be a part of the PLDD.
3. Commissioner Wilcox noted that Allan Kiesler, owner of lot # 6-0-011, on Bluebird Lane was requesting that the PLDD review and make recommendations regarding his drainage plan (for his new home construction). Engineer Lockett and Commissioner Uyeda will review the plan and the site.
4. The advertising for the Small Works and Engineering Rosters (as per RCW 85 requirements) was submitted to the Port Townsend Leader and will be advertised for two weeks statewide, new submissions will be due by February 27, 2014 and will be kept on the roster until 2016. A notebook of the roster and the companies' statements of qualifications is in the Beach Club office and always available to review.
5. Engineer Lockett reported that the Assessment Role was prepared and sent to Judy Morris at Jefferson County, a copy is available in the Beach Club office for anyone to review.

Old Business:

6. Engineer Lockett described for guests the problems occurring on Forester and Trader Lanes and the plans that the PLDD is working on to alleviate these issues, constructing a swale to redirect runoff. Nancy explained that currently the project is in the stage of obtaining SEPA permits with Jefferson County and easements from the owners, who have all expressed their wishes to have the project done.
7. Engineer Lockett explained the history of the Cascade Lane project and explained that is not the same as the Rainier to Oak Bay Road project, noting that the problems that need to be addressed are still an issue for owners. She described in brief how the Cascade Lane plans would be implemented and that the Plans and the Specs are already done, what is left to work on is the permitting. She estimates that the project would be put out for bid in late May of 2014.
8. Guest Jameson Hawn asked how projects are paid for. Commissioner Van Zonneveld explained for him how the costs come out of assessments, which are entirely for the purpose of the construction of storm water and surface water control and management, in the course of getting a private property to allow us a temporary construction easement; we will replace and repair any damage done during construction, and that utility easements were put into place when the area was platted, the temporary easements allow us access during construction.
9. Commissioner Wilcox noted that the PLDD has progressed a great deal and after the upcoming capitol project is completed, will become primarily a manager of the facilities. Commissioner Uyeda noted that the PLDD was approached by owners on Cascade that tried to alleviate runoff but weren't able to as the volume and the cost were too much and the problems really had originated farther uphill.
10. Commissioner Van Zonneveld noted that since emails to those with msn.com addresses were not being forwarded from the PLDD website server, it may be necessary to change servers unless the company can correct this matter.

The January 9, 2014 PLDD Regular Meeting adjourned at 10:45 a.m.

The next regularly scheduled meeting of the PLDD will be held on Thursday, February 13, 2014 in the Gallery room at the Beach Club.

Respectfully Submitted by: Susan Bartkus, Administrative Assistant

Approved:

Approved:

Approved:

Dwayne Wilcox
Drainage District
Commissioner

Allen Uyeda
Drainage District
Commissioner

Jim Boyer
Drainage District
Commissioner