

Minutes of the 178th Port Ludlow Drainage District
Regularly Scheduled Meeting
Thursday, June 13, 2013 10:00 AM
~ Approved ~

The June 13, 2013 PLDD Meeting was called to Order at the Beach Club, 121 Marina View Drive, Port Ludlow, Washington at 10:00 AM by Commission Chair Dwayne Wilcox.

Roll Call: Commissioner Wilcox, present. Commissioner Uyeda, present. Commissioner Van Zonneveld was absent with prior excuse. A quorum was reached.

Attendance: Engineer Nancy Lockett, Administrative Assistant Sue Bartkus. Members of the community were also in attendance, including Walt Cairns, Jan and Bruce Eddy, Ron Gregory, Bud Kerns and Richard Regan.

Minutes: Commissioner Wilcox made a motion to approve the minutes of the May 9, 2013 176th Regular Meeting as written. Motion was seconded by Commissioner Uyeda. Motion approved 2-0.

Expenses: Commissioner Wilcox made a motion to approve the vouchers from May 7, 2013 through June 11, 2013 for a total of \$10,524.82. Motion was seconded by Commissioner Uyeda. Motion approved 2-0.

<u>Voucher #</u>	<u>Vendor</u>	<u>Amount</u>
13-030	Susan Bartkus	\$ 341.69
13-031	Gray & Osborne Inc.	\$ 6,294.01
13-032	Yard Dogs Landscaping	\$ 1,270.36
13-033	Public Works Trust Board	\$2,161.52
13-034	Artemis Computing	\$ 323.40
13-035	Glessing & Associates	\$ 133.84

Financial Standing:

PLDD Cash Account	\$189,419.13
PLDD Reserve Account	\$ 40,000.00
PLDD Interest. Income Reserve Fund	\$ 6,269.85
Net Total All Accounts	\$225,165.16
Special Assessment 2013	\$167,660.00
Paid to Date	\$(90,772.05)
Unpaid (remaining)	\$ 76,827.95

New Business:

1. Chair Commissioner Wilcox noted that he reserved a room at the Port Ludlow Fire Station for June 27, 2013 at 6:00 p.m. to have a Public Hearing and Informational Meeting regarding both the **Cascade Lane Flood Abatement Project and the Trader Lane Project**. Engineer Lockett will give a presentation of each project plan with Engineer's best estimate of cost. Plans have been presented to the Ludlow Maintenance Commission (LMC) Greenbelt Committee (GBC) and the Board of Trustees, as well as each property owner that will be directly affected. Public Notices will be posted in the Port Townsend Leader, on the PLDD Bulletin Board at the Beach Club, and at the Post Office.
2. Commissioner Wilcox noted that on July 10, 2013 the new **PLDD Website** will launch, noting that Diane Allen of Artemis Computing had done a great job working with employee Bartkus and volunteer Jan Eddy to accomplish this. The site has been designed to provide more information than the previous site and errors from previous submissions have been corrected.

Old Business:

1. Commissioner Uyeda noted that he and Engineer Nelson viewed the property of **Mark Johnson**, 52 Camano Lane, after the May PLDD meeting. Mr. Johnson had requested that the PLDD view a **surface drainage pipe** located on his property within a utility easement, and see if the PLDD could take care of it for him. Commissioner Uyeda noted that this could not be done as it is private property drainage involving waste water, not storm water, and the PLDD can only address storm water runoff. Chair Wilcox asked Engineer Lockett to write a letter to Mr. Johnson regarding this.
2. Engineer Lockett noted that former PLDD Commissioner Richard Regan had suggested directing **Rainier Sports Court Drainage** down Wells Ridge Court, to the bioswale, then to the Detention pond, intercept the pipe, put a catch basin and a ditch improvement in. This would mean abandoning the old deflated plastic pipe and the need to perform any construction along the steep slope where the old pipe is located, thereby eliminating further erosion to the slope. Commissioner Uyeda made a motion to have Engineer Lockett proceed with plans to implement this improvement. Motion was seconded by Commissioner Wilcox. Motion approved 2-0.
3. Engineer Lockett noted that Nancy Riveria is now the contact person in overseeing the **Public Works Trust Fund Loan (PWTFL)** projects and that she would send a progress report to her regarding the **Cascade Lane Flood Abatement Project**. Ms. Lockett also reported meeting with Monty and Paul of Jefferson County about the project, they like the rock check dams and they gave their approval to have PLDD incorporate them into the plan. Guest Ron Gregory inquired about the County owned 18" pipe located within the area, Engineer Lockett noted that the County was happy to have PLDD replace it. Commissioner Uyeda reported that GBC Chair Jack Riggen had called him with concerns about heavy equipment on the GB during the project; Engineer Lockett replied that there will be some on the corner but only for about two days.

The next regularly scheduled meeting of the PLDD will be held on Thursday, July 11, 2013 in the Bay View room at the Beach Club. The June 13, 2013 meeting adjourned at 10:35 a.m.

Respectfully Submitted by:

Susan Bartkus
Administrative Assistant

Approved:

Elizabeth Van Zonneveld
Drainage District
Commissioner

Approved:

Dwayne Wilcox
Drainage District
Commissioner

Approved:

Allen Uyeda
Drainage District
Commissioner