

Minutes of the 149<sup>th</sup> Port Ludlow Drainage District  
Regularly Scheduled Meeting  
Thursday February 10, 2011 10:00 a.m.

~ Approved ~

**Call to order:** The 149<sup>th</sup> regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by Chair Commissioner Walter Cairns at 10:00 a.m.

**Attendance:** Present were Chair Commissioner Walter Cairns, Secretary Commissioner Dwayne Wilcox and Treasurer Commissioner Leland Amundson. Guests present included Mel & Katie Smith, Bud Kerns, Richard Regan and John Wayand.

**Minutes:** PLDD Commissioners approved the Minutes of the regularly scheduled January 13, 2011 meeting as written.

**Expenses:**

By a motion made and carried the PLDD Commissioners Amundson and Cairns approved Drainage District expenses that accrued from January 12, 2011 to February 09, 2011 for a total for a total of \$5,311.46

VOUCHER#	VENDOR	AMOUNT
11-007	OLYMPIC TREE SERVICE	162.50
11-008	LEE AMUNDSON	880.60
11-009	SUSAN BARTKUS	148.60
11-010	UNITED STATES TREASURY	290.50
11-011	VIRGINIA BROWN	230.00
11-012	WALT CAIRNS	90.00
11-013	GRAY & OSBORNE	3,509.26

Prior to the normal meeting items, **John Wayand, Project Manager for the Jefferson County Public Works Department** conducted a presentation regarding drainage improvements to Oak Bay Road in the vicinity of Scott Court. Mr. Wayand reported that this work will consist of two culvert projects which cross Oak Bay Road near the Admiralty I Condominiums; the purpose is to rehabilitate the existing culverts that have deteriorated and to eliminate ongoing maintenance problems. Construction of this project is tentatively scheduled to begin in late April of 2011 and to continue for several weeks depending on weather conditions. Mr. Wayand brought photographs of the area and answered questions that the Commissioners and residents had regarding the project.

**Public Forum:** No issues were brought to the Commissioners attention by the audience

**Old Business:**

1. Engineer Nancy Lockett commented that the Public Works Trust Fund Loan (PTWTFLL) was supposed to be completed by 11<sup>th</sup> of this month, and that when she sent in the information she requested another six (6) month extension. Ms. Lockett indicated that at this point the Legislature isn't sure when it will be reviewed, and that in the meantime it would be feasible for the PLDD to break up the project into five (5) or six (6) years or into segments to complete over time. Chairman Commissioner Cairns noted that it may be too late to start the project for this year by the time the district is notified (if the loan becomes available), but it would be possible to get it started in the spring if broken into segments.

2. Regarding **Enforcement of the State Storm Water Manual Mandate**, Engineer Lockett reported that she spoke with David Wayne Johnson, who would welcome any information being reported about tree clearing activity that exceeded 7,000 sq. ft. (as per the Jefferson County Unified Development Code). As the Ludlow Maintenance Commission (LMC) Greenbelt Committee (GBC) has not been responding to the **PLDD Tree Clearing Report Form** in a consistent manner. Engineer Lockett reviewed that last year she and Commissioner Cairns had spoken with David Wayne Johnson regarding tree clearing requirements. At that time, Mr. Johnson agreed that a notification system would be welcomed by the county as monitoring is difficult, he noted that it is mandatory to comply with the Department of Ecology (DOE) Storm water Manual requirements in Jefferson County, the only exception would be if a forestry permit were issued. Ms. Lockett noted that the DOE wrote the Storm Water Manual to be used as a guide *unless* a jurisdiction adopts these rules as mandatory (which is the case in Jefferson County). During this days meeting, Commissioner Wilcox commented that it should either be a case of live and let live, or file a complaint. Engineer Lockett stated that it would not necessarily require filing a complaint, but just calling David Wayne Johnson and letting him check out the situation. Chairman Commissioner Cairns suggested that it may be prudent to get a Public Works Attorney's legal opinion of the Storm Water Guide and the PLDD's responsibility. Commissioner Wilcox volunteered to approach Jefferson County Prosecuting Attorney Scott Rosencrantz about the PLDD clearing form and the PLDD's responsibility.

**New Business:**

- Chairman Cairns reported that it was time to have a PLDD request for small works and engineering firms Statements of Qualifications (SOQ's) published in the paper.

**Commissioner Reports:**

- Commissioner Wilcox reported meeting with a gentleman regarding a culvert on Libbey Court that was filled with debris, causing water to be diverted from the ditch into his driveway and garage. Engineer Lockett and Chairman Cairns reported that small works contractor Joe Thompson had been down there already to clean the area out, but they agreed that something more permanent needs to be done to prevent recurrence. Engineer Lockett will analyze the problem.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday March 10, at 10:00 a.m., at the Beach Club in the Bay View Room.

The February 10, 2011 regular meeting of the Port Ludlow Drainage District adjourned at 10:43 a.m.

Respectfully Submitted:

Susan Bartkus, Administrative Assistant

Approved:

Approved:

Approved:

Dwayne Wilcox  
Drainage District  
Secretary Commissioner

Walter Cairns  
Drainage District  
Chair Commissioner

Lee Amundson  
Drainage District  
Treasurer Commissioner