

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 112th Regularly Scheduled Meeting

10:00 a.m., 10 January, 2008

Call to order: The 112th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order at 10:00 a.m. by the Chairman, Commissioner Leland Amundson with the first order of business being approval of the minutes of the regularly scheduled December 2007 meeting. The minutes were approved as written.

Expenses:

The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 13 December 2007 to 10 January 2008 for the total amount of \$9,829.79. A breakdown of this total is shown below:

Voucher Number	Item Description	Amount
07-092	SETON CO.	745.25
07-093	KNAUSS LAW FIRM	426.00
07-094	J.C. AUDITOR	19.25
07-095	LEE AMUNDSON	598.40
07-096	WALTER CAIRNS	140.00
07-097	SUSAN BARTKUS	121.21
07-098	GRAY & OSBORNE	7,574.96
07-099	L&I	4.72
07-100	VIRGINIA BROWN	200.00

Public Forum:

- No issues were addressed to the Commissioners by the public during this forum.

Old Business:

1. Chairman Commissioner Leland Amundson distributed a month end report showing the monies in reserve at \$62,000.00, with approximately \$60,000.00 available. This does not reflect the money owed to the Port Ludlow Drainage District by Jefferson County, which will bring the sum to approximately \$90,000.00.
2. Discussions were held pertaining to the **Montgomery Lane Drainage Improvement Project** (pipe between lots 51 and 52). Mr. Baker reported that Jefferson County Public Works would like to add four 18' driveway culverts north of the crossing on Montgomery Lane, down to the Libbey Court outfall. Jefferson County would like to work in co-operation with the PLDD and bid this as one project, with two separate schedules, with the County paying for everything upstream, and the PLDD paying for the project below. Thereby the two entities would reduce the overall mobilization costs. Jefferson County was very happy with the outcome of the Foster Lane project, and would like to continue working co-operatively with the PLDD on the Montgomery Lane project. Surveys are now completed with utility locates to be done. Engineer Baker will have design and contract specifications ready by the next meeting, he expects bids to be taken in March; the PLDD portion of the design as submitted previously by Mr. Baker will remain the same.
3. The **Baldwin Lane Feasibility Study** was discussed; Engineer Baker did a preliminary experiment with expandable foam, to see if it would adhere to the metal, it did, he will now go back and finish it when it is dry. Mr. Baker walked the area this morning and observed quite a bit of water flowing, and creating a small channel, which he manually diverted. Commissioners discussed other possible solutions with Mr. Baker, with the Commissioners deciding to try shoveling the area to alleviate the flow, prior to attempting a more extensive solution.
4. Mr. Baker reported that the **McCurdy Lane Easement** survey is complete and he will have the draft plans

completed by the next meeting.

5. PLDD Chairman Commissioner Amundson reported speaking with County Administrator John Fischbach again about the progress on the **Status of proposed UDC changes** that were submitted to the county in April of 2006 by the PLDD. This is regarding the preference of Jefferson County to use infiltration, which is not optimal in the Port Ludlow Drainage District. Direct discharge is the preferred means of drainage here, with dispersion second and infiltration last. Commissioner Amundson was told by Mr. Fischbach that the changes will be discussed at their January meeting, this month.
6. Discussions were held pertaining to the **North Condon Lane Catch Basin Improvement Project**. Mr. Baker notified Jefferson County of the plugged driveway culverts, which to date have not been cleaned, once this is done putting in a catch basin in that area is very feasible.
7. Commissioner Cairns reported that the **Libby Court Maintenance** small works roster project done by Joe Thompson was working very well. Chairman Amundson commented on the large amount of water that flows in that area, believing that the PLDD needs to continue monitoring the area to make sure no bluff erosion takes place.
8. There was nothing new to report concerning the **Ludlow Cove II project** proposal (formerly known as the Old Log Dump).

New Business:

- Commissioner Cairns previously visited **Cindy and John Orchanian** (lot # 1-5-010), Machais Loop property, to look at runoff from a 30 foot rock drain reserve that was overflowing onto their property. They were concerned that this could affect the footing for their deck. Commissioners visited the site and agree that this heavy overflow needs attention. Engineer Baker will go take a look at it today.
- Engineer Baker reports that the **2008 Assessments** are done. Electronic copies were sent to Commissioners as well as Judy Morris, and are now posted on the PLDD website. Ms. Morris, who was present at today's meeting, was thanked by Commissioners and Mr. Baker for her work in this area.
- Commissioner Cairns brought up Port Ludlow Associates (PLA) questioning Commissioner Cairns qualifications and the **Review Procedure** done by the PLDD, as well as questioning the authority held by the PLDD over the PLA projects. PLA believes they are grandfathered into the 1992 DOE manual. Commissioner Cairns read page 5 of the hearing examiners report, which did not clarify the issue. After extensive discussion, Commissioners concluded that the PLDD attorney needs to review this situation.
- Discussions pertaining to standards for **Drainage Plans** were discussed. Commissioner Cairns would like to turn review of property drainage plans over to Gray and Osborne. The cost of budgeting for that was discussed. Commissioners also discussed the average domestic water consumption.
- The **Hearing Expectations** were discussed at length, with a water detention pond, as the PLA proposed for the Admiralty III project considered unacceptable by the PLDD, though as previously discussed, the PLDD's authority in this matter has been disregarded by PLA. PLDD Commissioners as well as Mr. Baker would like to approach the ESM, as well as get a legal opinion regarding the PLDD's right to review the plans

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday, February 14, 2008, at 10:00 a.m., at the Beach Club in the Gallery Room.

The January 10, 2008 meeting adjourned at 10:47 a.m.

Respectfully Submitted:

Approved:

Approved:

James Laker
Drainage District
Secretary

Walter Cairns
Drainage District
Commissioner

Lee Amundson
Drainage District
Chairman & Treasurer