

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 110th Regularly Scheduled Meeting

7:00 p.m., 08 November, 2007

Call to order: The 110th special scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order at 7:00 p.m. by the Chairman, Commissioner Leland Amundson with the first order of business being approval of the minutes of the regular 11 October 2007 meeting. The minutes were approved as written.

Expenses:

- The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 11 October 2007 to November 08 for the total amount of \$9,947.76. A breakdown of this total is shown below:

Voucher Number	Item Description	Amount
07-075	Gray & Osborne	3,994.13
07-076	Walter Cairns	140.00
07-077	Knauss Law Firm	135.00
07-078	The Leader	31.26
07-079	Gray & Osborne	4,682.95
07-080	Susan Bartkus	222.42
07-081	Virginia Brown	200.00
07-082	Yeoman Tree Service	542.00

Public Forum:

- No issues were addressed to the Commissioners by the public during this forum.

2008 PLDD Budget Assessment

- Engineer Barry Baker provided a power point presentation, with hand-outs pertaining to the projects completed in 2007 and the upcoming projects for 2008. Mr. Baker summarized that PLDD Budget Assessment for 2008 will be 18 to 20 percent less (\$177,518.00) than the 2007 Assessment (\$218,268.00), primarily due to the fact that many major improvements have been completed with only three capital improvement projects planned at this time for 2008 these being McCurdy Lane project, the Waste Water Treatment Plant Ditch and Montgomery Lane Re-alignment.
- Brief discussions were held pertaining to water runoff occurring near the end of Montgomery Court near the Walker home, which had received a temporary fix in 1996. Commissioners determined that portions of this area were on private property, not on an easement and though not conventional have been functioning.
- Questions by the public regarding upcoming projects and budget were addressed by Mr. Baker and PLDD Commissioners Walter Cairns and Leland Amundson.
- By a motion duly made, seconded and unanimously carried the 2008 Budget was approved by PLDD Commissioners and will be presented to the County.

Old Business:

1. Engineer Barry Baker reported that the Foster Lane Drainage Improvement Project is essentially done. Gravel will be restored within the next few days by the contractor. Mr. Baker reported inspecting the area and that new vegetation growth will help decrease the natural bluff erosion that occurs in the Greenbelt area, this is not in an area that will affect any other structure or property.

2. The Condon Lane Outfall Project is more than substantially complete, with only small details remaining such as replanting and trimming back of some hedges and junipers, these items will be done by Seton within the next two weeks as reported by Mr. Baker.
3. Discussions were held pertaining to the Montgomery Lane Drainage Improvement Project (pipe between lots 51 and 52). Mr. Baker submitted plans to Jefferson County as well as to Olympic Water and Sewer (OWS). OWS is not sure whether the pipe crossing under is ductile iron or AC water line; if AC it will need to be replaced if iron it will be fine. A video inspection was done of the culvert under the road; Jefferson County has requested that if needed the pipe be replaced with them contributing to the cost of the project on a percentage basis. Engineer Baker has prepared a revised cost estimate with two schedules, one for Jefferson County and one for PLDD.
4. The Baldwin Lane Feasibility Study was discussed; Engineer Baker reported still looking at the best method to address this, possibly with expandable foam, Jefferson County does not have any objection to this.
5. The McCurdy Lane Easement Inquiry has been sent out to residents with notifications of intent to have the area observed. By a motion duly made, seconded and approved, PLDD Commissioners authorized Engineer Baker to survey and design this project.
6. PLDD Chairman Commissioner Amundson reported being unable to meet with John Fishbach to discuss progress on the Status of proposed UDC changes that were submitted to the county in April of 2006 by the PLDD. This is regarding the preference of Jefferson County to use infiltration, which is not optimal in the Port Ludlow Drainage District. Direct discharge is the preferred means of drainage here, with dispersion second and infiltration last. Commissioner Amundson will continue trying to contact Mr. Fishbach. Mrs. Smith inquired as to why legal fees were charged by PLDD attorney Ted Knauss; Commissioner Amundson stated those were incurred by Mr. Knauss' attempting to schedule a meeting with the PLDD and Jefferson County.

New business:

1. Libby Court Maintenance Contract, a small works roster project, was discussed. Commissioner Cairns reporting that he went to assess this area with Joe Thompson. They concluded that the problem is not with the pipe; tree roots have grown and are interfering with the drainage pipe and pushed the asphalt up. Mr. Thompson gave a verbal estimate to Commissioner Cairns for \$700.00, not including the tree removal, stating that work that needs to be done can be done within one day. By a motion duly made, seconded and unanimously carried Commissioner Cairns was authorized up to \$2,000.00 to obtain Joe Thompson to perform the work necessary, including tree removal (approved by the GBC during the public forum portion of this meeting).
2. Budget surplus was discussed, with Chairman Amundson submitting all figures to Commissioners Laker and Cairns, resulting in 2008 assessments being approximately twenty percent less than last year. It was decided to hold the annual public PLDD budget meeting in conjunction with the regular 8 November, 2007 PLDD meeting, changing the time to 7:00 PM to encourage more public participation. Notices will be posted.
3. Commissioner Cairns brought up the issue of some interest being expressed by South Bay in joining the PLDD in the near future, with the possibility of only maintenance and operation fees, not construction being part of their assessment.
4. TV inspections of many North Condon Lane pipes were done by Engineer Baker; some were not able to be surveyed due to being clogged by debris. Mr. Baker does not recommend doing the catch basin improvement prior to the pipes being cleaned out. Chairman Amundson asked Mr. Baker to check with Jefferson County as to responsibility for this, as these are County right of way areas, but some involve private driveways.
5. Commissioner Cairns submitted copies of the approved drainage plan for the Wrights on lot number 1-3-029, one for PLDD records, and one for the Architectural Control Committee.
6. The Port Ludlow Associates (PLA) Ludlow Cove II development was briefly discussed. There will be 42 5,000 square foot lots; these will be on the site of the old log dump area.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday November 8, 2007, 7:00 p.m. at the Beach Club in the Bay View Room.

The October 11, 2007 meeting adjourned at 11:42 a.m.

Respectfully Submitted:

Approved:

Approved:

James Laker
Drainage District
Secretary

Walter Cairns
Drainage District
Commissioner

Lee Amundson
Drainage District
Chairman & Treasurer