

Port Ludlow Drainage District
Post Office Box 65261

Port Ludlow 98365

Minutes of the 106th Regularly Scheduled Meeting
10:00 a.m., Thursday July 12, 2007

Call to order: The 106th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order at 10:00 a.m. by the Chairman, Commissioner Leland Amundson with the first order of business being approval of the minutes of the regular 14 June 2007 meeting. The minutes were approved as written.

Expenses:

The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 14 June 2007 to 12 July 2007 for the total amount of \$ 16,601.60. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
07-043	10,583.66	SEATON CONSTRUCTION
07-044	1,047.99	LEE AMUNDSON
07-045	139.95	CASCADE 1
07-046	216.80	LMC
07-047	3,103.38	GRAY & OSBORNE
07-048	324.90	OLYMPIC TREE SERVICE
07-049	367.60	DAILY JOURNAL OF COMM.
07-050	256.80	THE LEADER
07-051	140.00	WALTER CAIRNS
07-052	213.33	OLGA WILSON
07-053	7.29	L & I
07-054	200.00	VIRGINIA BROWN

Public Forum:

- Ted Buehler, a resident of Fleet Drive, has been monitoring the new house construction on lot # 2-3-104. With his property being downstream from the construction site, Mr. Buehler has been concerned that the runoff might create drainage problems for his lot and house. He was very impressed with the PLDD work, and expressed his appreciation for their efforts. However, currently Mr. Buehler is concerned that his repeated attempts to speak with the contractor have gone unheeded. Commissioner Amundson had previously spoken with the contractor for the site and reported that the contractor knew what needed to be done. He advised Mr. Buehler to contact David Wayne Johnson of Jefferson County for more information. Commissioner Amundson further assured Mr. Buehler that the PLDD would make sure the drainage plan is implemented as approved.
- Michael Fessler, a resident of Condon Lane, expressed concern about water coming from the greenbelt and flowing across his property when wind driven by storms. He brought in a copy of a property survey and photographs of the site that were taken during the last winter. Photographs, submitted to PLDD engineer, Barry Baker, for analysis, will be returned to Mr. Fessler. Mr. Baker reported a survey crew scheduled to survey the drainage easement by Mr. Fessler's property. Commissioner Amundson will let Mr. Fessler know what needs to be done. This issue will be taken under advisement and put onto the next agenda.
- Mr. Fessler would like to get vegetation restored on the Condon Lane greenbelt. He also asked for PLDD help in educating PLDD members residing within the designated shoreline buffer zone. Commissioner Amundson advised Mr. Fessler to contact LMC Greenbelt Committee for vegetation issues. Mr. Fessler was also advised to contact Jefferson County to see if anything can be done to educate the shoreline residents on erosion control

measures.

- Elizabeth Van Zonneveld stated that in the course of the Ludlow Maintenance Commission (LMC) appeal to Jefferson County about the Port Ludlow Associates (PLA) proposed revision to the resort, LMC has agreed to enter into mediation with PLA and Jefferson County. One of the issues raised by the LMC is the concern about the drainage plan, the flow into the lagoon, and the possibility of retention basins for the Admiralty III condominiums. LMC is asking that approval of drainage plan design rest with the PLDD. Commissioner Amundson commented that he has been in discussion with Diane Smeiland on this issue. PLDD will be involved when there is a plan in place, and will have a voice in that, but all PLDD can do is comment, it cannot approve or deny. Commissioners agreed that if PLDD recommendations are not recognized, it will not accept taking care of it. Commissioner Cairns and Commissioner Laker concurred that detention was not an acceptable method. Mr. Baker believes there could be a possibility that if upgraded, 12" CMP along Admiralty II has the potential to serve both parties by tying into the existing system and possibly using the existing outfall. However, he would need to see the design plan to comment further.

Old Business:

1. Discussions were held about the Foster Lane Drainage Project. Mr. Baker commented that the project was substantially complete and functioning as intended. The only remaining work is hydro-seeding and paving. Neighbors to the west have agreed to mow and water the grass in the easement. All parties are very pleased with the results.
2. No discussion was held about the Admiralty III Development as there was nothing new to report.
3. Discussions were held pertaining to the Condon Lane Outfall Project. Mr. Baker reported that there was a bid opening on Tuesday July 10, 2007, with two companies bidding. Seton Construction with a bid of \$72,490.33 and Nordland Construction with a bid of \$169,646.00. The engineer's estimate was \$80,432.80. Mr. Baker submitted his letter with recommendation for award. After a review of the budget, by a motion duly made, seconded, and unanimously carried, awarding the contract to Seton Construction.
4. Mr. Baker reported that Yard Dogs Landscaping had been maintaining the underbrush in selected drainage areas. In spite of repeated attempts by Mr. Baker to contact Yard Dogs a signed contract had not been forthcoming. Commissioner Amundson expressed concern about those areas being monitored. PLDD Commissioners decided to have Mr. Baker continue to monitor and observe. This issue will now be taken off the agenda.
5. The Fleet Drive Drainage Ditch Improvement Project has been completed. Joe Thompson of Olympic Tree Service hand dug the ditch. The project came in under the budgeted \$350.00. Mr. Baker answered Commissioners' questions regarding taxation billing. This project is now complete. The issue will be removed from the agenda.
6. Discussions were held pertaining to the Montgomery Lane Drainage Improvement Project (pipe between lots 51 and 52). Mr. Baker reported the survey crew looking at this and North Condon Lane easements the day of this meeting. Having walked the site, Mr. Baker identified a few very small erosion areas that most possibly were not caused by surface water runoff.

New business:

1. Commissioner Amundson received a call from a real estate agent about Baldwin Lane property that had a swampy back yard, the agent wanted to know if PLDD could do anything about this. Commissioner Amundson visited the site and noted that the culvert under Oak Bay road drained directly onto the property. Commissioner Amundson feels that the PLDD has an obligation to address this drainage problem. Mr. Baker will examine issue and put together a proposal.

2. Commissioner Cairns reported two easements that are appealed for a reduction in size from ten foot down to seven foot, Ludlow Cove lot #'s 2 & 3. Mr. Baker reports that this is a private system diverting water from a private driveway that serves private property. He recommends leaving it private. He will draft a letter for PLDD to PLA, stating such, and that PLDD will not accept responsibility for this easement and facilities that PLDD previously deemed substandard, such as Ebb Tide Court.
3. Previous to this meeting, Commissioner Cairns heard that Jefferson County was changing its position on infiltration. Mr. Baker had contacted the county. The county has adopted 2001 DOE manual standards, which state its order of preference as 1) Infiltration 2) Dispersion or Detention 3) Direct Discharge. Mr. Baker gave an explanation of Jefferson County's goal of putting together standards for the above procedures and how he has been working with them as well as with PLDD to put an order of procedures and standards for County to County, as well as from Public Works to County to PLDD. Mr. Baker will report back to PLDD, with updates, after Jefferson County receives and approves of his report and recommendations.
4. Commissioner Cairns submitted for the record a copy of the receipt from Olympic Tree Service.

The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on Thursday August 9, 2007 at the Beach Club Bay View Room.

The July 12, 2007 meeting adjourned at 11:05 p.m.

Respectfully Submitted:

Approved:

Approved:

James Laker
Drainage District
Secretary

Walter Cairns
Drainage District
Commissioner

Lee Amundson
Drainage District
Chairman & Treasurer