

# Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 92<sup>nd</sup> Regularly Scheduled Meeting  
10:00 a.m., 11 May 2006

## Call to order and Approval of Minutes:

The 92<sup>nd</sup> regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Commissioner Chairman Richard Regan with the first order of business being approval of the minutes of the regular 13 April 2006 meeting. The minutes were approved as written.

## Expenses:

The PLDD Commissioners discussed and approved Drainage District expenses that have accrued from 13 April to 11 May 2006 for the total amount of \$ 55,843.38. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
06-026	1,026.90	LEE AMUNDSON
06-027	125.00	KNAUSS LAW FIRM
06-028	433.20	LMC
06-029	867.75	G&O
06-030	152.38	OLGA WILSON
06-031	11,380.88	JC TREASURER
06-032	200.00	VIRGINIA BROWN
06-033	6,108.49	DEPT. OF ECOLOGY
06-034	35,548.78	AMERICAN MARINE BANK
06-035	1,626.67	SETON CONSTRUCTION

## Public Forum:

Brian Belmont, LMC manager, asked the PLDD for technical assistance with engineering a drainage system around the Kehele Park tennis courts. The LMC is planning to install a curtain drain around the courts. This project is similar to the PLDD Adventurer Lane Drainage Improvement Project completed last year. The manager asked for a set of plans showing elevations. Barry Baker, PLDD engineer, was directed to check the site and put together a work proposal. Trustee Amundson made a motion to allocate up to \$2000 towards the engineering of the LMC project. Motion carried.

## Old Business:

1. Discussions were held pertaining to a failure of the system installed on the beach at the Libby Court outfall. Mr. Baker asked Seton Construction of Port Townsend for a repair cost estimate. To date, there was no response. Mr. Baker has a cost estimate

for core drilling from Kitsap Cement Company for \$1000. The cost of the grates was estimated to be between \$700 and \$1000. Mr. Baker has no firm bids for this contract. Commissioner Amundson made a motion to direct Mr. Baker to get a contractor to remove the pipe and cover the openings with grates. The commissioners will decide on coredrilling at their next (June 8) meeting. This is a maintenance project; no permits are required.

2. Commissioner Amundson is considering looking for another insurance company to cover PLDD. Current PLDD insurance coverage does not appear to be adequate.
3. Mr. Baker brought in design drawings for the Olympic Lane drainage improvement project. If the owner finishes the project the way it was planned, it will only benefit one property and will not improve the drainage situation in the area. During the discussion that followed, it was determined that this project, if completed according to Mr. Baker's plans, qualified as PLDD community project as it would immediately benefit eleven properties. What started as a one family plan to provide adequate drainage for their new house grew into a drainage improvement project that will benefit the whole area. Three future and two existing homes will be able to connect to this system. The commissioners decided against collecting connection fees. Commissioner Amundson expressed his concerns about financing of this project since it was not budgeted. Mr. Baker suggested doing this project instead of the wastewater treatment plant project, the first phase of the large greenbelt project budgeted for this year. Large greenbelt project is not an emergency project and does not have to be started this year. Olympic Lane project has to be finished this year as it has been started by the property owners building a house on Olympic Lane. Following further discussion, Commissioner Laker made a motion to complete this project at PLDD expense according to Mr. Baker's plans. Mr. Baker was directed to put together contract specifications and use PLDD Small Works Roster to solicit bids. The motion carried.
4. As directed, Mr. Baker looked into possible modifications to the east side of the Oak Bay Road to decrease the water flow through the culvert opening towards Grove Court lot # 17. Mr. Baker explained that the water could be intercepted with a southbound pipe. However, this action will change the natural water path. Besides, this modification will only benefit one property and, therefore, cannot be considered a public benefit project. PLDD is a public agency and cannot do projects that have no public benefit. Mr. Baker guarantees that there is no more water coming out of the culvert on lot # 17 now than there was before anything was done. Prolonged discussion followed.
5. Mr. Baker was directed to keep Wastewater Treatment Plant Project pending until further notice. No further work is to be done on this project unless otherwise directed by the commissioners.
6. Mr. Baker reported filing a PLDD application for a UDC amendment.

7. The commissioners discussed their summer meeting schedule and agreed to continue to hold one meeting a month.
8. Mr. Regan reported taking Ted Knauss, PLDD attorney, to the Montgomery Court lot # 5-0-008, where a private drainage system was put in outside a designated drainage easement. A written legal opinion is expected.

**New Business:**

1. Commissioner Amundson reported getting an inquiry and a request for an asphalt path repair at Libby Court. The path is used for drainage. Mr. Amundson wondered if the path had to be maintained by the PLDD. Following discussion, the commissioners decided to visit the site and meet with the Greenbelt Committee to discuss their findings.
2. The commissioners discussed updating their Comprehensive Stormwater Management Plan. The commissioners keep getting involved into resolving emergency drainage situations not recorded in the Comprehensive Plan. They considered sending out another questionnaire in a hope to get a better community response and identify drainage problems not yet brought up to their attention. Commissioner Amundson recommended checking the area map for the easements and putting in drainage systems similar to the one designed for the Olympic Lane. Following discussion, Mr. Baker was directed to pull out the original survey and send it to the commissioners. The commissioners will further discuss this subject at the next (June 8) meeting.

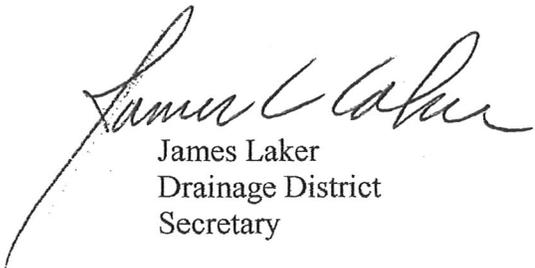
The next regularly scheduled meeting of the Port Ludlow Drainage District will be held on 8 June 2006 at 10:00 a.m. at the Beach Club Bay View Room.

The 11 May 2006 meeting adjourned at 11:45 a.m.

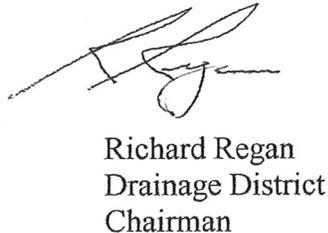
Respectfully Submitted:

Approved:

Approved:



James Laker  
Drainage District  
Secretary



Richard Regan  
Drainage District  
Chairman



Lee Amundson  
Drainage District  
Treasurer