

Port Ludlow Drainage District

**Post Office Box 65261
Port Ludlow 98365**

**Minutes of the 51st Regularly Scheduled Meeting
10 AM, 12 February, 2004**

Call to order and Approval of Minutes:

The 51st regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan.

Reelected earlier this year Leland Amundson was officially sworn by Donna Eldridge, Jefferson County Auditor, to perform and discharge the duties of the six-year term office of the PLDD Commissioner, Position # 3.

The first order of business was approval of the minutes of the 22 January 2004 regularly scheduled meeting. Minutes were approved as written.

Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from 8 January to 12 February 2004 for the total amount of \$7,262.91. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
04-006	\$200.00	Rent (Ludlow Maintenance Commission)
04-007	\$6,506.01	Gray & Osborne, Inc.
04-008	\$204.06	Payroll (Wilson)
04-009	\$29.84	Payroll Taxes (Bank of America)
04-010	\$123.00	Legal (Lawler & Burroughs)
04-011	\$200.00	Bookkeeping (Brown)

Public Forum:

Bob Turpin, Jefferson County Engineer, introduced Bruce Laurie, who, having researched the Condon Lane easement identified by the PLDD Commissioners earlier this year, on behalf of the Jefferson County agreed to prepare the paperwork necessary to quitclaim the easement in question to the PLDD. This quitclaim deed will be drawn, signed, and recorded as soon as possible.

Jerry Marek, 62 Baldwin Lane, asked for Commissioners' help in solving the drainage problem affecting his newly built house. When the plans for the Mr. Marek's house were first submitted to the Architectural Control Committee for a review and approval, his drainage plans were forwarded to the PLDD for a review. Three drainage options were

considered. Draining into the greenbelt drainage easement was rendered the best solution. However, a French drain installation through the adjacent lots (# 2-1-021 and # 2-1-039) became impossible when the owners of those lots refused to grant Mr. Marek the necessary drainage easement. The PLDD recommended against connecting Mr. Marek's house to the system draining into the already overloaded Montgomery Lane system. Consequently, the contractor installed a sump pump under Mr. Marek's house intended to pump the water up to the Baldwin Lane road ditch. The Mareks discovered there was a drainage problem with their house after the last rainstorm: the contractor failed to connect the pump and the crawl space flooded. The Mareks asked for the PLDD help in convincing their neighbors to grant them an easement to naturally drain the water accumulating under their house into the greenbelt. The PLDD Commissioners, Jefferson County Commissioner Pat Rodgers, Mr. Turpin, and PLDD Engineer Barry Baker visited the site immediately after this meeting. They met with Mr. Marek's neighbors who after an hour and a half discussion remained indecisive about granting Mr. Marek the described drainage easement. The Commissioners will further discuss this issue at the next (February 26) PLDD meeting.

Judith Morris, Jefferson County Auditor, informed the Commissioners that PLDD assessment notices would be mailed out with the 2004 property tax statements on Friday, February 13, 2004.

Old Business:

1. On January 27, 2004, the Commissioners received a letter signed by the Jefferson County Commissioner Glen Huntingford. In this letter Mr. Huntingford stated that the county would be incorporating components of the PLDD Stormwater Management Plan into the County's overall surface water management strategy. According to Mr. Huntingford, the County Commissioners do not intend to "adopt" the PLDD Comprehensive Stormwater Management Plan because some issues addressed by it do not apply countywide. The County will reference the PLDD Plan in their Surface Water Plan and will use it as a source document in reviewing specific project proposals. This letter will be filed with the rest of the PLDD records.
2. The Commissioners were given an update on the progress of the Oak Bay Road Conveyance System Repair Project. Mr. Baker brought in an updated bid package, which now excludes Phase III. Detailed discussion of the plans followed. Mr. Baker made a presentation covering the first two phases of the project and answered questions asked by the members of the audience.

Mr. Baker proceeded by explaining Phase III. Two weeks ago Mr. Baker took measurements of the existing Oak Bay Road cross-sections for the Phase III plans. Both existing and proposed measurements were passed on to Mr. Turpin for a consideration. The design of Phase III has not been completed yet as this phase involves making modifications to a roadside ditch within the county right-of-way. Both legal and financial issues regarding this phase should be worked out between the PLDD and the County before phase III contract can be awarded. Commissioner

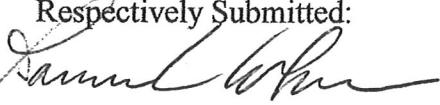
Rodgers agreed that this problem should be resolved and instructed Mr. Turpin to assess the situation and present his recommendation to the Board of the County Commissioners as soon as possible. The project should be completed within this year's building season. Discussion followed.

3. Discussions were held pertaining to the drainage plans review provided by the PLDD for the Architectural Control Committee. Revised test and drawings should be ready some time next week. Once approved this document will be included into ACC new construction request package.
4. PLDD Record Keeping Resolution (# 2004-1) was signed at this meeting. This resolution will be filed with the rest of the PLDD resolutions.
5. Mr. Turpin reported another meeting with William Wilson, 20 Foster Lane, regarding the drainage problem affecting that street. Mr. Wilson's solution to the problem is different from the one developed by Mr. Baker several months ago. Mr. Turpin finds Mr. Wilson's solution reasonable. Mr. Wilson, a nonresident Port Ludlow owner, is currently waiting for a rainstorm to confirm the existence of the problem. Mr. Turpin will contact Eve McDougal, 20 Foster Lane, who can show Mr. Wilson photographs of the flooding taking place during the last rainstorm.

The next regularly scheduled meeting of the Drainage District will be held on 26 February 2004.

The 12 February 2004 meeting adjourned at 11:40 AM. Immediately after this meeting the PLDD Commissioners took Commissioner Rodgers to Mr. Marek's property, 62 Baldwin Lane, for a firsthand look at the problems that no control on drainage requirements have on an unsuspected home buyer. They were accompanied by Mr. Turpin and Mr. Baker.

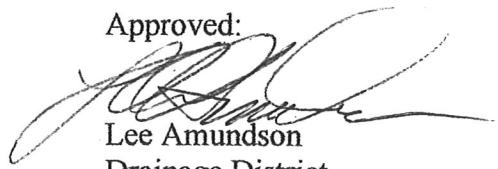
Respectively Submitted:


James Laker
Drainage District
Secretary

Approved:


Richard Regan
Drainage District
Chairman

Approved:


Lee Amundson
Drainage District
Treasurer