

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 49th Regularly Scheduled Meeting
10 AM, 8 January, 2004

Call to order and Approval of Minutes:

The 49th regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by the Chairman Richard Regan. The first order of business was approval of the minutes of the 11 December 2003 regularly scheduled meeting. Minutes were approved as written.

Expenses:

The PLDD Commissioners approved Drainage District expenses that have accrued from 11 December 2003 to 8 January 2004 for the total amount of \$505.94. A breakdown of this total is shown below:

Voucher Number	Amount	Item Description
04-001	\$228.57	Payroll (Wilson)
04-002	\$37.87	Payroll Taxes (Bank of America)
04-003	\$200.00	Bookkeeping (Brown)
04-004	\$7.43	Dept. of L & I
04-005	\$32.07	IRS – FUTA TAX

Public Forum:

A question from the audience originated a discussion pertaining to TV inspection of the several culverts within the PLDD boundaries. The Commissioners instructed Barry Baker, Gray & Osborn Inc., to identify a list of culverts to inspect and obtain TV inspection daily cost and productivity estimates. Bob Turpin, Jefferson County Engineer, will try to make a list of county culverts in need of inspection. PLDD Commissioners considered co-joining their TV inspection project with the County's to save on crew mobilization costs.

A member of the audience expressed his concerns regarding possible bank erosion on the vacant lot at the bottom of Condon Lane. Drainage District has no authority over this matter.

Old Business:

1. Commissioner Amundson reported \$83,000 budget carryover.

2. Commissioner Amundson was re-elected by default. He will be sworn into office at the 26 February 2004 PLDD meeting.
3. The PLDD Commissioners discussed the progress of the Comprehensive Plan Study. Mr. Baker was instructed to draft a resolution to adopt PLDD Comprehensive Stormwater Management Plan to be signed by the Commissioners as soon as possible.
4. Last month the PLDD Commissioners obtained a copy of the Jefferson County Board of Commissioners response to PLDD related questions raised by Bert Loomis and Ron Gregory in late September-early October 2003. That led to a thorough discussion of the County intentions to "utilize, once adopted, the PLDD Comprehensive Plan" while stating that "the County will not be adopting" the plan in question. The meeting with Commissioner Rodgers had not clarified the matter. More discussion followed. Mr. Turpin will follow up on this issue.
5. The Commissioners were given an update on the progress of the Oak Bay Road Conveyance System Repair Project. Mr. Baker brought in full size copies of this project design plans for a Commissioners' review. The plans show three separate bid items and their cost estimates. A copy of these plans was given to Mr. Turpin for a review. Detailed discussion of the plans followed. Mr. Baker was instructed to call Millennium Cable Company and inquire what cables if any were placed in the ditches affected by this project. Mr. Baker took comments and answered questions asked by the Commissioners and the members of the audience. Commissioners' comments will be incorporated and a revised copy of the plans will be prepared for the next (January 22) PLDD meeting. The Commissioners intend to award this project as soon as possible to be completed by mid September.
6. Discussions were scheduled pertaining to drainage plans review provided by the PLDD for the Architectural Control Committee. Mr. Baker brought it revised copies of the PLDD Drainage Plan Guidelines for the Commissioners to review. Once approved this document will be included into ACC new construction request package.
7. Discussions were held pertaining to Foster Lane drainage problem. Mr. Turpin reported meeting with Mr. Wilson, 20 Foster Lane, to discuss proposed drainage solution involving building a drain across his property. Mr. Wilson is trying to organize the street to jointly pay for the project. Decision should be reached sometime next month.
8. Discussions were held pertaining to PLDD record keeping resolution. Secretary Laker will prepare a draft of the resolution discussed for the next (January 22) PLDD meeting.

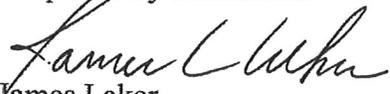
New Business:

1. The Commissioners reported meeting with the newly elected County Commissioner Pat Rodgers on Friday, December 12, 2003. Commissioners instructed Olga Wilson, PLDD administrative assistant to put Mr. Rodgers' name on the PLDD mailing list for meeting agendas and minutes.
2. Commissioner Regan reported responding to a potential buyer's request to look at a vacant lot on Condon Lane. Research showed that the drainage easement hosting approximately 300" of pipe is not located on the property in question but is in fact shared by the two properties adjacent to it. Jefferson County holds the title for that easement. Commissioner Regan will write a letter to the County identifying the easement and requesting to dead its title to the PLDD.

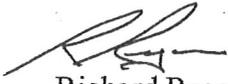
The next regularly scheduled meeting of the Drainage District will be held on 22 January 2004.

The 8 January 2004 meeting adjourned at 11:45 AM.

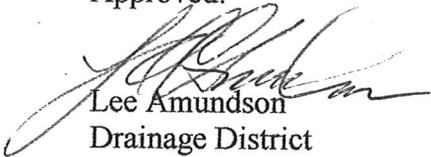
Respectively Submitted:


James Laker
Drainage District
Secretary

Approved:


Richard Regan
Drainage District
Chairman

Approved:


Lee Amundson
Drainage District
Treasurer