

Port Ludlow Drainage District

Post Office Box 65261

Port Ludlow 98365

Minutes of the 32nd Regularly Scheduled Meeting
10 AM, 27 March, 2003

Call to order and Approval of Minutes:

The 32nd regularly scheduled meeting of the Port Ludlow Drainage District (PLDD) was called to order by Commissioner Lee Amundson. Richard Regan did not attend this meeting.

Public Forum:

No one in the audience requested to speak on any Drainage District subject at this meeting

Old Business:

1. As instructed by the Commissioners at the last PLDD meeting, Gray & Osborne (G&O) engineering team reworked their plans for potential modification of the Oak Bay Road conveyance system and draw preliminary project profile alternative to the previously discussed solution. New proposal will require completion of three major tasks, which include repairing the Baldwin Lane outfall, re-grading the greenbelt ditch, and building a detention system in the greenbelt northwest of Oak Bay Road and Montgomery Lane intersection. Mr. Baker provided itemized cost estimates for the second and third tasks. The project will be included into Comprehensive Plan.
2. The PLDD Commissioners were given an update on the progress of the Comprehensive Plan Study. Mr. Baker reported results of water quality sampling performed on the day of the last PLDD meeting. Another sampling is scheduled in April. The Commissioners received officially signed Water Quality Assurance Plan. A copy of this plan will be filed with PLDD records.
3. The PLDD Commissioners discussed the North Bay Condo project. Mr. Baker showed the Commissioners revised plans of the proposed construction.
4. Mr. Baker started contacting contractors for the PLDD Small Works Roster.
5. Discussions were held pertaining to the Area 7 Detention Pond Maintenance Project. Mr. Baker notified the Commissioners that no permit would be required for application of a broadleaf herbicide. Following discussion, the Commissioners decided in favor of manual maintenance of the pond vegetation. No herbicides will be used.

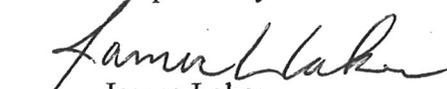
6. Mr. Baker submitted for the Commissioners' review a draft of development standards for the new and remodel construction within the PLDD boundaries complete with sample plans. PLDD standards for drainage plan review submittals will be included into the Comprehensive Plan Study.
7. The Commissioners have signed PLDD Resolution # 9, authorizing membership with the Washington Governmental Entity Pool for the purpose of providing liability and property insurance for the district.
8. Following discussion, the Commissioners set date and time of the second Comprehensive Plan workshop; it will be held at 7 PM on Thursday, April 24, 2003, at the Beach Club. Commissioner Laker will put a notice of this workshop in the Port Townsend Leader.
9. Mr. Baker notified the Commissioners that Gray & Osborne Inc. had no record of performing projects requiring legal and binding cost-sharing agreements. The Commissioners had previously instructed Mr. Baker to look into development of a legal and binding cost-sharing agreement form to be used in the North Bay Condo and other similar future projects. Mr. Turpin was asked to check the County records.
10. Commissioner Amundson submitted Ginger Brown's, PLDD new bookkeeper's, official employment records, to be filed with the rest of the PLDD records.
11. The Commissioners reported negative response of the PLVC Trails Committee to the PLDD recommended Swansonville/Walker greenbelt trail hydraulic design. Discussion followed.

The next regularly scheduled meeting of the Drainage District will be held on 10 April 2003.

The 27 March 2003 meeting adjourned at 11:15 AM.

Immediately after this meeting the Commissioners visited several drainage problem sites, including Baldwin Lane outfall, Montgomery Lane, and Adventurer Lane. The Commissioners were accompanied by Mr. Baker.

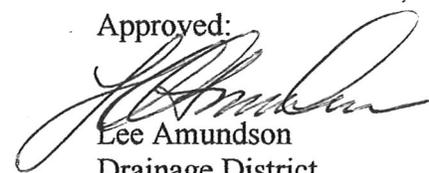
Respectively Submitted:


James Laker
Drainage District
Secretary

Approved:

did not attend
this meeting
Richard Regan
Drainage District
Chairman

Approved:


Lee Amundson
Drainage District
Treasurer