



**District No. 1 Commissioner: Phil Johnson**  
**District No. 2 Commissioner: David W. Sullivan**  
**District No. 3 Commissioner: Kathleen Kler**

County Administrator: Philip Morley  
Clerk of the Board: Erin Lundgren

---

**MINUTES**  
**Week of August 8, 2016**

---

Madam Chair Kathleen Kler called the meeting to order at the appointed time in the presence of Commissioner David Sullivan. Commissioner Phil Johnson was absent.

***PUBLIC COMMENT PERIOD:*** The following is a summary of comments made by citizens in attendance at the meeting and reflect their personal opinions:

- A citizen commented on the valuable contributions made by Jill Silver while serving on the North Pacific Coast Marine Resources Committee and encouraged the Board to approve her reappointment to Committee as listed on the Consent Agenda;
- A citizen expressed concern about Department of Community Development processes and suggested an advisory board be created to allow citizens an opportunity to provide input on ways to improve the processes;
- A citizen commented on the activities which took place at the Port Hadlock Block Party this past weekend and stated it was well attended; and
- Four (4) citizens expressed serious health and safety concerns about the condition of property located in Brinnon and asked the Board for assistance in dealing with the issue.

***APPROVAL AND ADOPTION OF THE CONSENT AGENDA:*** Commissioner Sullivan moved to approve all the items on the Consent Agenda as presented. Madam Chair Kler seconded the motion. The motion carried.

1. **AGREEMENT** re: Housing for Department of Corrections (DOC) Offenders; In the Amount of \$71.59 per day with an estimated total per year of \$15,000; Jefferson County Sheriff's Office; Washington State Department of Corrections
2. **Advisory Board Reappointment** re: North Pacific Coast Marine Resources Committee (NPC MRC); Two (2) Year Term to expire August 8, 2018; Representing Conservation/Environmental Groups, Jill Silver
3. **Payment of Jefferson County Vouchers/Warrants** Dated August 1, 2016 Totaling \$2,774.88

***COMMISSIONERS BRIEFING SESSION:*** The Commissioners reported on their meeting schedules.

The meeting was recessed at 9:44 a.m. and reconvened at 10:01 a.m. with Madam Chair Kler and Commissioner Sullivan present.





***HEARING re: Proposed Ordinance Repealing and Replacing Ordinance No. 08-0806-12; Port Ludlow Drainage District Assessment System:*** Madam Chair Kler explained that the Port Ludlow Drainage District was established under the authority of RCW 85.38. The District currently levies an assessment to fund District activities that was authorized under Jefferson County Ordinance 08-0806-12. RCW 85.38 requires the Board hold a public hearing to review the District assessment system every four years and approve an assessment system on or before September 1<sup>st</sup>. The District has requested that the Board make no revisions to the existing assessment system.

Public Works has prepared a draft ordinance that adopts the existing assessment system. It includes Appendix 1, Assessment System Calculation Method that explains how the assessments on individual parcels are calculated.

The District is an independent municipal corporation. The Board's responsibility under RCW 85.38 is solely to review the assessment system to determine if it is fair to District property owners. The Board is not responsible for setting the amount of the District's assessment or budget or for determining District projects.

Renewing the District's assessment will enable the District to continue to provide drainage facilities in Port Ludlow.

The District's assessments fund the District's activities. The County does not fund the District. The County is authorized to charge the District for its costs incurred in reviewing and approving the assessment system. The County Treasurer may also impose a fee for collecting assessments, not exceeding one percent of the assessments. Adopting an assessment system for the District will not have a negative fiscal impact on the County.

Madam Chair Kler invited members of the District to speak. Allen Uyeda stated that they are operating effectively and propose no changes.

Madam Chair Kler opened the hearing for public testimony.

Katie Smith: Port Ludlow: She stated she has been a Port Ludlow resident for 35 years, pre-dating the Drainage District and all its problems. She believes that the Drainage District is probably one of the most valuable things that has happened to North Bay, Port Ludlow. It has alleviated a lot of problems. The expenditure from the assessment is one of the best values that Port Ludlow has as long term residents. The Commission over the past 14 years (2002-current), has been very capable. They have had engineers on their Board in the past to properly assess their consultant's role. Gray & Osborne, Inc. has been a very excellent engineering firm to have help them with all their projects. She stated there has been 17 major projects completed in Port Ludlow by the Commission since it started. Looking over the past history, it is a valuable expenditure. Their annual assessment is so low. She stated that she spends more on her cell phone per month than she does for the whole year for drainage. It is a very valuable District to have. She is appreciative for all the work that has happened. There has been County cooperation over the years and participation financially that has been very much appreciated, especially on some of the major projects. There are long-term residents that really value the District and what it has accomplished. There has been some discussion recently, that since the Drainage District's capital projects are completed and they are entering a maintenance phase, that the Commission should be





abandoned and be left to the County or Port Ludlow Associates (PLA) to take over jurisdiction. She does not believe they will ever be done with capital projects due to new construction and new issues arising. She stated that the District goes into the commercial area of Port Ludlow which the Ludlow Maintenance Commission (LMC) cannot have jurisdiction over and there are outfalls on the beach. They do not see that the District could ever be abandoned and handed over to another entity because so much of their projects are in private property in the green belt of Port Ludlow. LMC could not take over because there is commercial property that is outside their area. They hope it continues onward.

Allen Uyeda, Port Ludlow: He stated he is not a political person at all. One of the reasons he is on the Board is that his past experience is in civil engineering, which is what this entails. Drainage is something that very seldom affects only one person. The function of the Drainage Commission is that it won't change the fact that there will always be disputes between people about who is responsible for what. The one thing he has learned about the Commission is that with its existence, you have another sounding board that you can talk to the different people and come to some type of agreement. For instance, you can say we propose that you can do this, and if you don't want to do this, then the expense will be yours. A lot of time they can come to some kind of an agreement with landowners as a Commission. He believes that is a greater point of importance to continue the Commission.

Hearing no further comments, Madam Chair Kler closed the public testimony portion of the hearing.

The Commissioners discussed the testimony which reinforces that the system is working. Commissioner Sullivan moved to approve **ORDINANCE NO. 02-0808-16** re: Repealing and Replacing Ordinance No. 08-0806-12, finalizing the Port Ludlow Drainage District Assessment System. Madam Chair Kler seconded the motion. The motion carried.

***PRESENTATION re: Resolution Authorizing Application for Grant Assistance from the Salmon Recovery Funding Board for the Lower Big Quilcene Floodplain Acquisitions Project (RCO 16-1480):*** Environmental Health is seeking Commissioner approval of a resolution authorizing the submission of a funding application to the Recreation and Conservation Office's (RCO) Salmon Recovery Funding Board (SRFB) to continue to support floodplain acquisitions in the lower mile of the Big Quilcene river. The SRFB grant request is \$202,926 with a total project cost of \$238,737.

The project will enable Jefferson County to acquire, from willing sellers, additional residential and vacant parcels located on the floodplain of the lower Big Quilcene River – up to the limit of available funding. This project was ranked third of 21 proposals considered for 2016 SRFB and 2017-2019 Puget Sound Acquisition and Restoration Fund (PSAR) through the Hood Canal Coordinating Council Lead Entity process. It follows two other grants for this purpose (RCO 12-1384 and 15-1189). A final decision on funding for RCO 16-1480 will be made by the SRFB later this year.

The creation of a restoration design for the river and estuary is now in progress with a stakeholder group and consultants led by the Hood Canal Salmon Enhancement Group (HCSEG) through a separate SRFB grant (RCO 15-1204 with RCO 16-2127 pending). The purpose of the design is to reconnect the lower river with its floodplain and distributory channels in order to support the recovery of Hood Canal Summer Chum and other salmonids and to reduce the adverse impacts of flooding to the community.





The proposed resolution is compatible with the County's Strategic Goal of seeking non-local sources of revenue and the Hood Canal Coordinating Council (HCCC) Summer Chum Recovery Plan.

The proposed project will not utilize any funds from the County General Fund. The HCSEG is offering to provide a matching contribution (15% - \$35,811) to the SRFB funds (84% - \$202,926) through a pending application to the Washington State Department of Ecology's Floodplains by Design Program. A final decision on that application is anticipated in the latter part of August 2016.

Environmental Health Specialist Tami Pokorny stated that the proposed resolution is a requirement of the application process. If the grant is awarded, Environmental Health will seek approval of the actual agreement. She explained that this grant compliments an existing grant from last year that is also being utilized to work with Quilcene Floodplain landowners. They are currently in negotiations with several landowners. Ms. Pokorny briefed the Board on the process and answered questions.

Commissioner Sullivan moved to approve **RESOLUTION NO. 33-16** re: Application for Grant Assistance to the Recreation and Conservation Office, Salmon Recovery Funding Board, for the Lower Big Quilcene Floodplain Acquisition Project – RCO 16-1480. Madam Chair Kler seconded the motion. The motion carried.

The meeting was recessed at 10:41 a.m. and reconvened at 11:01 a.m. with Madam Chair Kler and Commissioner Sullivan present.

**EXECUTIVE SESSION:** An Executive Session was scheduled from 11:00 a.m. to 11:30 a.m. with the County Administrator, Prosecuting Attorney, Department of Community Development Director, Associate Planner and Outside Legal Counsel regarding Attorney-Client Privilege, Potential Litigation under exemption RCW 42.30.110(1)(i) as outlined in the Open Public Meetings Act. The actual period of time the Board met in Executive Session on this topic was from 11:02 a.m. to 12:44 p.m. At the conclusion of the Executive Session the Board resumed the regular meeting.

The meeting was recessed at 12:44 p.m. and reconvened at 1:32 p.m. with Madam Chair Kler and Commissioner Sullivan present.

**COUNTY ADMINISTRATOR BRIEFING SESSION:** County Administrator Philip Morley reviewed the following with the Board.

**Miscellaneous Items:**

- Brinnon; addressing the citizen complaints made during public comment period
- Quinault Nation; possible meeting dates: September 8, 9, 16, 21 and 23, 2016
- Statesman Group
- Brinnon Master Planned Resort; Commissioner Sullivan to contact Port Gamble S'Klallam Tribe Chair Jeromy Sullivan



- Washington State Board of Health (BOH); \$1.9 Million given to Salish BHO for Substance Abuse Block Grant
- Tourism Coordinating Council; Checking account implemented
- Salish BHO
- Board of County Commissioner (BOCC) meeting schedule and structure
- Staffing
- Washington State Department of Natural Resources; revenue and miscellaneous
- Jefferson County Jail; draft contract for corrections
- Going paperless; Commissioners moving in that direction

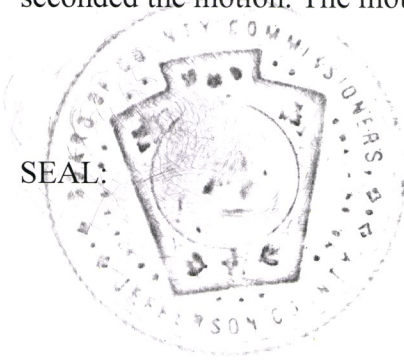
**Calendar Coordination:**

Below is a list of the upcoming meetings and events the Commissioners will be attending in the near future:

- Port Ludlow Village Council meeting
- Budget Committee meeting
- Olympic Area Agency on Aging meeting
- Salish BHO Advisory Board; Provider's meeting
- Substance Abuse Advisory Board meeting
- Jefferson County Chamber mixer
- Olympic Region Industry Partner training session
- Chimacum Prevention Coalition meeting
- Proctor House Tour
- Jefferson County Fair
- Quilcene Museum Fundraiser
- Public Works Fund; establishing interest rate on loan

**NOTICE OF ADJOURNMENT:** Commissioner Sullivan moved to adjourn the meeting at 3:19 p.m. until the next regular meeting or special meeting as properly noticed. Madam Chair Kler seconded the motion. The motion carried.

SEAL:



JEFFERSON COUNTY  
BOARD OF COMMISSIONERS

Handwritten signature of Kathleen Kler in blue ink.

Kathleen Kler, Chair

Handwritten signature of David Sullivan in blue ink.

David Sullivan, Member

Handwritten signature of Phil Johnson in blue ink.

(Excused Absence)  
Phil Johnson, Member

ATTEST:

Handwritten signature of Erin Lundgren in blue ink.

Erin Lundgren  
Clerk of the Board, CMC