

**Port Ludlow Drainage District (PLDD)
P.O. Box 65261, Port Ludlow, WA 98365**

Agenda for Board of Commissioners' Regular Meeting # 0231

Thursday, November 9, 2017 at 10:00 AM

**Held at the Training Room – Port Ludlow Fire Hall
Port Ludlow Fire & Rescue - Headquarters Fire Station 31
7650 Oak Bay Road, Port Ludlow, WA 98365**

Call to order:

Roll Call:

Consent Agenda: (Items will be approved in a single motion unless removed by a commissioner)

1. Approval of October 12, 2017 Regular Meeting Minutes
2. Approval of Voucher/Warrants #17-063 - #17-066 from October 5, 2017 through November 2, 2017 in the amount of \$4,060.39 (Voucher and Financial detail attached)

Public Forum: Anyone in the audience having drainage related comments and or statements may bring them to the attention of the Commissioners.

Correspondence: Log book available for review at each Regular Meeting.

Old Business:

1. 2018 February 6 Special District General Election:
 - a. Candidate Filing Period Dec 11-15
 - b. Certification of Election Results – Feb 27
 - c. Voter Eligibility, Voter Roll preparation, Public Notices

New Business:

1. Public Records
 - a. Records Request relating to Ludlow Cove II / Responses
 - b. Restatement of Public Records Policy / 2017 Legislative Updates (existing Resolution 2017-5)
2. 2018 Assessment Roll
 - a. County Assessment Roll - Data File Review
 - b. Re-zoning Bluebird Lane
3. District Inventory of Projects – Maintenance /Potential Projects / Strategic Planning

Engineer Reports:

1. Nov 6 -Site Plan Review for Jefferson County Bldg. Permit Applications Bld17-00483, Ludlow Cove II, Lot 4

Commissioners' Reports and Comments:

Meeting Adjournment:

VOUCHER SUMMARY 11/09/2017

VOUCHER NUMBER	VENDOR	Vouchers (warrant)	Payroll warrant/ transaction	Total
17-063	GLESSING & ASSOCIATES, CPA, INC, PS October Accounting Services 1.3hrs	\$ 78.00		\$ 78.00
17-064	GRAY & OSBORNE INC Engineering Services, Budget, Sept Meeting, 9.5hrs; CIP Report, 2hrs	\$ 1,888.53		\$ 1,888.53
17-065	OGDEN, MURPHY & WALLACE ATTORNEY Legal Services, Resolutions 2.7hrs	\$ 823.50		\$ 823.50
17-066	YARDDOGS LANDSCAPING Project Monthly Maintenance, inspection and service all sites as needed	\$ 1,270.36		\$ 1,270.36
TOTAL VOUCHERS		\$ 4,060.39	\$ -	\$ 4,060.39

Financial Information

PLDD Cash Account - October 31, 2017	\$ 154,781.73
Expenses - Current Month from Above	\$ (4,060.39)
PLDD Cash Account - Subtotal	\$ 150,721.34
PLDD Reserve Account	\$ 40,000.00
PLDD Interest Income Reserve Fund	\$ 7,032.26
Net TOTAL All Accounts	\$ 197,753.60
2017 Annual Assessment	\$ 118,600.00
Paid to Date	\$ (105,314.25)
Unpaid 2017 Assessment (remaining)	\$ 13,285.75

Expenses - Calendar Year to Date	\$ 81,348.57
Expenses - County Budget Year to Date (JAN 23 - NOV 9)	\$ 63,728.47